

June 20, 2011

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JUNE 20, 2011
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PRESENTATION
 - 1. Andrea Chynoweth - Energy Savings Program
- D. OLD CITY BUSINESS
 - 1. Don Gladwell - Charter Communications Chanel 21 Options
 - 2. Treasurer's Report
 - 3. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
- E. NEW CITY BUSINESS
 - 1. Poppy Day Proclamation Request for Approval for Five Years
 - 2. DDA Directory Sign
 - 3. Approve Mead & Hunt Engineering Fees for Water Project \$6,973.49
 - 4. Approve Year End Budget Adjustments
 - 5. Approve City Commission Meeting Minutes of 6-1-11
 - 6. Check Register/List of Bills
 - 7. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **June 20, 2011**, in the City Commission Meeting Room of City Hall. Mayor Beauprey called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
ABSENT: Commissioners: Dolaskie and Daniels - both absent excused

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. PRESENTATION

- 1. Andrea Chynoweth - Energy Savings Program

Andrea Chynoweth with Pictured Rocks National Lakeshore explained an energy savings program to the Commission. The program would consist of a free home energy assessment; free sample products used to save energy; and an entry for a free home appliance. The program is also available for certain qualifying businesses.

D. OLD CITY BUSINESS

1. Don Gladwell - Charter Communications Chanel 21 Options

Don Gladwell with Charter Communications informed the Commission that due to upgrades the City would have a couple of options; a \$4,000.00 upgrade, a \$19,000.00 upgrade or if the City does nothing as of July 1, 2011 Chanel 21 will no longer exist for the City. No action was taken so the last option is what will happen.

2. Treasurer's Report

Moved by Commissioner DesJardins to approve the City Treasurer's report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

3. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

Commissioner DesJardins stated that as of July 1, 2011 Chief of Police Swanberg would be retiring. DesJardins also mentioned that the Partnership is working on Flannel Jack Days starting July 30th; more information to come. Mayor Beauprey stated that the DDA had ordered two new welcome signs; Falling Rock Café was awarded a façade grant; Dale Immel is pressing for a budget that won't be so flexible; and the bowling alley has promised to do something with their building.

E. NEW CITY BUSINESS

1. Poppy Day Proclamation Request for Approval for Five Years

Moved by Commissioner DesJardins to approve the five year Poppy Day Proclamation request. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

POPPY DAY PROCLAMATION

WHEREAS, the American Legion Auxiliary adopted the Poppy as its Memorial Flower which pays tribute to the war dead, and aids the living veterans and their families; and

WHEREAS, the contributions are used for children, youth and rehabilitation in our local community and for Christmas gifts for the veterans at the Veterans Hospital in Marquette;

NOW, THEREFORE, I, Robert Beauprey, Mayor of the City of Munising do hereby proclaim the third Thursday of May as Poppy Day in the City of Munising for the next five (5) years.

Date: _____

Robert Beauprey, Mayor

2. DDA Directory Sign

City Manager Bovin explained the directory sign and the Commission stated it was okay for the Manager to place the sign at his discretion in Bayshore Park.

3. Approve Mead & Hunt Engineering Fees for Water Project \$6,973.49

Moved by Commissioner DesJardins to approve Mead & Hunt's engineering fees for the Water Project in the amount of \$6,973.49. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

4. Approve Year End Budget Adjustments

Moved by Commissioner Bornslaeger to approve the year end budget adjustments as submitted. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

<u>Department</u>	<u>Account</u>	<u>Amount</u>	<u>Reason</u>
GENERAL FUND			
General Revenue	PiLOT	\$ 520.00	Increase in Allotment
	Admin Fee	\$ (900.00)	Reduction in Taxable Values
	Penalties & Interest	\$ (900.00)	Reduction in Late Payments
	Cemetery Lots	\$ (5,000.00)	Reduction in Sale of Lots
	Non-Business License	\$ 500.00	Increase in Sales
	Federal Grant	\$ 7,436.00	Energy Grant and Fire Equip Grant
	Metro Grant	\$ 380.00	Increase in Grant Distribution
	State Shared Revenue	\$ 70,000.00	Reduction less than anticipated
	Garbage Stickers	\$ 2,750.00	Increase in Sales
	Court Fines & Costs	\$ 380.00	Increase in Collections
	Dist Court Fines	\$ 725.00	Increase in Collections
	Industrial Park Lease	\$ 8,800.00	Timing of Rental Contract Payments
	Contributions	\$ 250.00	Increase in Donations
	Beautification Donations	\$ 850.00	Increase in Donations
	Donations	\$ 1,400.00	Increase in Donations
	Miscellaneous	\$ 550.00	Unexplained increase
Arena	Equipment Rental	\$ 100.00	Increase in rental
	Events	\$ 3,250.00	Decrease in rental for events
	Hockey	\$ 400.00	Increase in fees and usage
	Ice Rental	\$ (230.00)	Decrease in usage
	Skate Fees	\$ 835.00	Increase in rental and usage
Tourist Park	Camp Fees	\$ 17,500.00	Increase in Lot Rental Price
	Surcharge	\$ (800.00)	Unanticipated
	Shower	\$ 200.00	Increase in Sales
Transfer In	Motor Pool Trs	\$ 45,000.00	Increase for transfer to Local Street
G/F Revenue Total		\$ 153,996.00	
General and expenditures			
Planning Comm	Salaries	\$ 710.00	Compensation not budgeted
	Fringes	\$ 11.00	Compensation not budgeted
	Printing & Publishing	\$ 70.00	Meeting Notification overbudget
Elections	Salaries	\$ 730.00	Unanticipated Overage
	Supplies	\$ 470.00	Unanticipated Overage
City Assessor	Professional Services	\$ 230.00	Tech Support fee omitted in error
City Attorney	Supplies	\$ 800.00	Unanticipated Increase in Reference Material Cost
	Insurance & Bonds	\$ 110.00	Increase in Cost
City Clerk	Fringes	\$ 2,000.00	Unanticipated Overage
	Equipment	\$ 2,000.00	Shared Cost of Computer Repairs
Board of Review	Salaries	\$ 20.00	Unanticipated Overage
	Printing & Publishing	\$ 85.00	Unanticipated Overage
Treasurer	Fringes	\$ 1,000.00	Increase in MERS Allocation
	Hospital Insurance	\$ 5,300.00	Approved Change in plan coverage
	Postage	\$ 225.00	Unanticipated Overage
	Professional Services	\$ 425.00	Shared Cost of Computer Repairs
Cemetery	Capital Outlay	\$ 400.00	Approved Veteran flag purchase
Police	Fringes	\$ 3,400.00	Add'l BC/BS Opt out participation
	Communications	\$ 4,500.00	Increase in Service Charges in new building

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	Repairs & Maintenance	\$	400.00	Cleaning Supplies for new building
	Travel & Training	\$	200.00	Unanticipated Overage
Fire Dept	Salaries	\$	6,500.00	Unanticipated Overage
	Fringes	\$	1,500.00	Unanticipated Overage
	Communications	\$	5,000.00	Increase in Service Charges in new building
	Insurance & Bonds	\$	730.00	Increase for new building & equipment
	Repairs & Maintenance	\$	6,500.00	Required equipment testing
	Travel & Training	\$	350.00	New Volunteer training
	Equipment	\$	910.00	Equipment Testing
DPW	Equipment Rental	\$	8,900.00	Unanticipated Overage
	Sidewalks	\$	1,400.00	Approved Sidewalk Repair Project
Sanitary Land Fill				
Bond Refuse Collection	Insurance & Bonds	\$	2,169.00	Original Budget omitted in error
	Professional Services	\$	2,220.00	Unanticipated Overage
	Contracted Services	\$	1,420.00	Unanticipated Overage
Zoning Board of Appeals				
	Salaries	\$	140.00	Unanticipated Overage
	Professional Services	\$	30.00	Unanticipated Overage
Tourist Park				
	Supplies	\$	1,300.00	Increase expense due to increase in revenue
	Professional Services	\$	250.00	Increase expense due to increase in revenue
				Increase due to increase in Credit Card payments
	Visa Fees	\$	3,620.00	
	Concessionaire	\$	5,600.00	Increase expense due to increase in revenue
	Refuse Collections	\$	1,200.00	Increase expense due to increase in revenue
	Printing & Publishing	\$	290.00	Increase in Advertising
	Utilities	\$	1,000.00	Increase expense due to increase in revenue
	Equipment Rental	\$	450.00	Lot site improvements
	Capital Outlay	\$	440.00	Lot site improvements
Arena	Utilities	\$	5,000.00	Unanticipated Increase
	Capital Outlay	\$	4,500.00	Payment for Admin work on Energy Grant
Transfers Out				
	Local Street	\$	<u>45,000.00</u>	Trs increase for cost overruns
		\$	129,505.00	

**NET
EFFECT
ON G/F**

\$ 24,491.00

5. Approve City Commission Meeting Minutes of 6-1-11

Moved by Commissioner Bornslaeger to approve the City Commission Meeting Minutes of 6-1-11 as submitted. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

6. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

7. City Manager Report

City Manager Bovin stated that the West End project is essentially ready for paving. As for the Bike Path it is moving along, they will not be working on it through the 4th of July; paving was anticipated for the 2nd week of July it is looking more like the 2nd week of August. The City Crew is working to get projects finished due to three employees volunteering for layoffs; City Hall started their 4 nine hour days today. Bovin then mentioned that three new benches have been placed in the park and the electrical polls/posts will be completed by the 4th of July. Kelly Conrad with Olive Oil Bottling has requested a delay for another month regarding a lot in the Industrial Park. Bovin stated that the City had received the Fluoridation Grant monies \$10,056.00. Regarding the railroad crossing by the mill, the State wants a signal installed the City would have to pay the electric bill for the signal

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approximately \$800.00 per year. Next, regarding Shelter Bay LLC City Attorney Ferguson is working on the details and wants to move on the offer. Last Bovin informed the Commission that the Wastewater Treatment Plant Supervisor, Gary Graham is also retiring as of June 30, 2011, Ron Kleiman will step in.

F. CORRESPONDENCE

Correspondence included a letter from the DEQ with the Industrial Park water supply evaluations.

G. PUBLIC COMMENTS (non-agenda items)

Mayor Beauprey stated that with Commercial Alley's improvements and Flynn's improvements it is looking good down there, a lot of work is going on.

H. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

The Regular Meeting of the City Commission adjourned at 7:01 p.m.

Robert Beauprey, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

23772)	U.S. POSTMASTER-MUNISING	262.86
23773)	GREAT LAKES FIREWORKS, LLC	9000.00
23774)	UPPER PENINSULA RECREATION INC.	978.34
23775)	41 LUMBER COMPANY	157.64
23776)	ALTRAN	22.50
23777)	AN*SER SERVICES & TEL/SEE	50.00
23778)	CITY OF MUNISING - PETTY CASH	82.23
23779)	COCA-COLA ENT.	193.20
23780)	COLEMAN ENGINEERING COMPANY	639.47
23781)	COLLEGE LAUNDRY & RENTAL	260.20
23782)	COOPER OFFICE EQUIPMENT	55.95
23783)	EMERGENCY APPARATUS MAINT.	48.41
23784)	GEARUP SPORTS	713.20
23785)	HIAWATHA TELEPHONE COMPANY	1461.66
23786)	KELLEY MARKETING	543.67
23787)	KOLBUS SALES & SERVICE	60.00
23788)	LAGASCO PROPANE	1550.92
23789)	STATE OF MICHIGAN-DEPT OF MGMT	700.00
23790)	NAPA AUTO PARTS	426.62
23791)	POMASL FIRE EQUIPMENT	45.89
23792)	TALSMA CONTROLS COMPANY	300.00
23793)	TELNET WORLDWIDE, INC.	34.89
23794)	UPPER PENINSULA RECREATION INC.	1230.77
23795)	VANTAGE FLEX, LLC	95.00
23796)	VERIZON WIRELESS	437.72
23797)	DOGPATCH RESTAURANT	167.76
23798)	GREATER MUNISING BAY	1500.00
23799)	HIAWATHA TELEPHONE COMPANY	44.00
23800)	WAYNE MANUFACTURING COMPANY	3710.50
23801)	AT&T MOBILITY	46.13
23802)	ALGER COUNTY HUMANE SOCIETY	325.00
23803)	AMERICAN NAMEPLATE	10.20
23804)	JEFFREY BEAUCHAINE	61.20
23805)	ROBERT BEAUPREY	197.30
23806)	CITY OF MUNISING-WATER DEPARTMENT	1234.30
23807)	COOPER OFFICE EQUIPMENT	244.00
23808)	CRANE ENGINEERING SALES INC.	12029.29
23809)	DSTECH	3490.56
23810)	DTE ENERGY	1465.93
23811)	GREATER MUNISING BAY	2500.00

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23812)	LEXINEXIS OCC HEALTH SOLUTION	9.00
23813)	MADIGAN'S HARDWARE	15.16
23814)	MENARDS	417.80
23815)	MUNISING COMMUNITY CREDIT UNION-VISA	680.14
23816)	NORTHERN MICHIGAN PUBLIC	250.00
23817)	PETERSON PUBLISHING INC.	818.79
23818)	POMASL FIRE EQUIPMENT	235.43
23819)	SERVCO FS COOPERATIVE	3175.79
23820)	SPARTAN STORES, INC.	34.20
23821)	STATE OF MICHIGAN-DEPT. OF TREASURY	5.00
23822)	SUPERIOR ICE	65.40
23823)	TRI-COUNTY SEPTIC	80.00
23824)	U.P. POWER COMPANY	24407.69
23825)	UPPER PENINSULA RECREATION INC.	1454.53
23826)	US BANK	330.32
23827)	USA BLUE BOOK	175.71
23828)	WEST PAYMENT CENTER	405.17
23829)	ALGER COUNTY ELECTRIC	160.00
23830)	AUTO VALUE OF MUNISING-OK AUTO	1176.58
23831)	DENMAN'S HARDWARE	858.85
23832)	MADIGAN'S HARDWARE	727.27
23833)	NORTH CENTRAL LABORATORIES	111.48
23834)	SIM SUPPLY	364.80
23835)	USA BLUE BOOK	929.14
23836)	WEST PAYMENT CENTER	215.25