

January 21, 2013

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JANUARY 21, 2013
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Lease Agreement with ALTRAN-DDA-City "Pocket Park" tabled from 1-2-13
 - 2. Lease Agreement with City and DDA "Pocket Park"
 - 3. Treasurer's Report
 - 4. Monthly Reports - Committee - Fire - Police - WWTP
- D. NEW CITY BUSINESS
 - 1. Approve Charitable Gaming License Request from Munising Memorial Hospital
 - 2. Update on Safe Routes to Schools
 - 3. Coleman Engineering invoice \$2547.25 for Safe Routes to Schools Project
 - 4. Coleman Engineering invoice \$3250.00 for Test Borings "Cox Addition" Project
 - 5. H-58 Discussion
 - 6. Approve Professional Services Sanders & Czapski Association re: Anna River Site and Lynn St. Tennis Court Grants
 - 7. Agreement and Resolution for DNR Lynn Street Tennis Court Grant
 - 8. Authorize Resubmitting the Grant Applications for the Tourist Park and the Mountain Bike Trail Projects
 - 9. Approve Grant for Purchase of Bullet Proof Vests for Police Department
 - 10. Designate Street Administrator
 - 11. Sled Dog Trails for the UP200 Sled Dog Championship Race land use request
 - 12. Approve Department of Natural Resources Artifact Loan "Anchor"
 - 13. Old Michigan State Police building Offer
 - 14. Appointment to Planning Commission
 - 15. Approve City Commission Meeting Minutes of 1-2-13
 - 16. Check Register/List of Bills
 - 17. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

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The Regular Meeting of the City Commission was duly called and held on Monday, **January 21, 2013**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Cotey and Bornslaeger

B. PUBLIC COMMENT (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Lease Agreement with ALTRAN-DDA-City "Pocket Park" tabled from 1-2-13

Moved by Commissioner Dolaskie to table this item until the February 6, 2013 meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

2. Lease Agreement with City and DDA "Pocket Park"

Moved by Commissioner Nettleton to authorize the City Manager to sign an assignment of rights to lease document to be prepared by the City Attorney which grants the DDA the right to lease the building to ALTRAN, and to incorporate the most recent lease agreement approved by the DDA by reference. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

3. Treasurer's Report

Moved by Commissioner Dolaskie to approve the Treasurer's report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

4. Monthly Reports - Committee - Fire - Police - WWTP

Mayor DesJardins stated that the Partnership has set a date in April for their annual dinner. City Manager Bovin stated that the Volunteer Fire Department had been busy with two fires on Friday and that the new ladder truck was very helpful with the second fire and a great addition to their department. Regarding the Wastewater Treatment Plant report Ron Kleiman the Supervisor would like to take one tank out of service, it would be the oldest one we have. Bovin then stated that there were a couple of things needed at the Wastewater Plant heating boilers and batteries for the emergency generator. Also, with some modifications the plant would be better equipped for receiving leachate.

Moved by Commissioner Dolaskie to amend the agenda to include 10A Industrial Park Lease Fees and 11A Flexible Connector for Prison Meter. Support by Commissioner Nettleton.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

D. NEW CITY BUSINESS

1. Approve Charitable Gaming License Request from Munising Memorial Hospital

Moved by Commissioner Dolaskie to approve the Charitable Gaming License request from Munising Memorial Hospital. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

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2. Update on Safe Routes to Schools

Kevin Trevillian with Coleman Engineering updated the Commission on the timeline of the Safe Routes to Schools project; currently everything is on schedule; it will be later in July for construction. He also stated that the City of Munising was the last community to receive the 100% funding. They have now changed that to an 80-20 split.

3. Coleman Engineering invoice \$2547.25 for Safe Routes to Schools Project

Moved by Commissioner Dolaskie to approve the invoice for Coleman Engineering in the amount of \$2,547.25 for engineering costs for the Safe Routes to Schools project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioner: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

4. Coleman Engineering invoice \$3250.00 for Test Borings "Cox Addition" Project

Moved by Commissioner Dolaskie to approve the invoice for Coleman Engineering in the amount of \$3,250.00 for test borings for the "Cox Addition" project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

5. H-58 Discussion

Moved by Commissioner Dolaskie to request a proposal from Coleman Engineering for the green section (the worst section) of H-58 for repairs. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

6. Approve Professional Services Sanders & Czapski Association re: Anna River Site and Lynn St. Tennis Court Grants

Moved by Commissioner Nettleton to accept the Professional Services agreement with Sanders & Czapski Association; \$13,500.00 for the Anna River Site and \$3,000.00 for the Lynn St. Tennis Court projects. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

7. Agreement and Resolution for DNR Lynn Street Tennis Court Grant

Moved by Commissioner Dolaskie to approve/adopt the Agreement and Resolution with the DNR for the Lynn Street Tennis Court Grant. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

City of Munising
Resolution
Lynn Street Tennis Court Renovations
Grant with the Department of Natural Resources

Upon motion made by Commissioner _____, Seconded by Commissioner _____, the following Resolution was adopted:

"RESOLVED, that the City of Munising, Michigan, does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources, and that the City of Munising does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide Six Thousand, Eight Hundred (\$6,800.00) dollars to match the grant authorized by the DEPARTMENT.

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- 2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
- 3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said AGREEMENT.
- 4. To regulate the use of the facility constructed and reserved under this AGREEMENT to assure the use thereof by the public on equal and reasonable terms.
- 5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."

The following aye votes were recorded: _____
 The following nay votes were recorded: _____

STATE OF MICHIGAN)
)§
 COUNTY OF ALGER)

I, Sue Roberts, Clerk of the City of Munising, Michigan, do hereby certify that the above is a true and correct copy of the Resolution relative to the Agreement with the Michigan Department of Natural Resources, which Resolution was adopted by the City of Munising City Commission at a meeting held January 21, 2013.

 Sue Roberts

 City Clerk
 Title

 January 21, 2013
 Date

- 8. Authorize Resubmitting the Grant Applications for the Tourist Park and the Mountain Bike Trail Projects

Moved by Commissioner Dolaskie to authorize resubmitting the Grant Applications for the Tourist Park and the Mountain Bike Trail projects. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
 Nays: None

- 9. Approve Grant for Purchase of Bullet Proof Vests for Police Department

Moved by Commissioner Nettleton to approve the Grant request for the purchase of bullet proof vests for the Police Department. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
 Nays: None

- 10. Designate Street Administrator

Moved by Commissioner Dolaskie to designate City Manager Doug Bovin as the Street Administrator. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
 Nays: None

Agenda Amended:

10A. Industrial Park Lease Fees

Moved by Commissioner Nettleton to increase the Industrial Park lease fees from \$100.00 per month to \$110.00 per month; and decrease the terms to five years. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
 Nays: None

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11. Sled Dog Trails for the UP200 Sled Dog Championship Race land use request

Moved by Commissioner Dolaskie to approve the Sled Dog land use request for the UP200, February 16, 2013. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

Agenda Amended:

11A. Flexible Connection for Prison Meter

Moved by Commissioner Dolaskie to accept and place on file the cost estimates received for the flexible connection. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

Cost Estimates: Mercer Rubber \$3,150.00 and Dressler Mechanical \$3,211.00 installed.

Moved by Commissioner Dolaskie to award the flexible connection to Dressler Mechanical in the amount of \$3,211.00 including installation. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

12. Approve Department of Natural Resources Artifact Loan "Anchor"

Moved by Commissioner Dolaskie to approve the Artifact Loan with the Department Natural Resources for the "Anchor". Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

13. Old Michigan State Police building Offer

Moved by Commissioner Dolaskie to express interest in the old Michigan State Police post building/property. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

14. Appointment to Planning Commission

Moved by Commissioner Dolaskie to approve the Mayor's appointment of Donald Sanders to the Planning Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

15. Approve City Commission Meeting Minutes of 1-2-13

Moved by Commissioner Dolaskie to approve the City Commission Meeting Minutes of 1-2-13 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

16. Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

17. City Manager Report

City Manager Bovin stated that the Charter Revision Committee is moving along nicely; there is an Insurance Committee meeting Tuesday at 10:00 a.m. and a Safety meeting at 9:00 a.m. on Tuesday. He indicated that the EVIP report

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was sent in last week, he gave the Commission a brief statement that was included with the information. He also handed out a timeline for the DDA to renew itself. Next, he stated that the agreement with the Halls is signed and the non refundable check was deposited. He stated that the State has been talking about a couple of issues the Right to Work and the Personal Property Tax. The Michigan Municipal League is working on a natural gas savings plan. Last he informed the Commission that Honeywell has been here and gone through our facilities and is working on the cost estimate, this information will come back to the Commission in about six weeks.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Dolaskie to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:05 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

26001) ALGER PARKS AND RECREATION	6982.25
26002) ANCHOR SCIENTIFIC, INC.	108.39
26003) VOIDED	VOIDED
26004) MATTHEW BEAUPIED	250.00
26005) CITY OF MUNISING-WATER DEPT.	366.02
26006) ETNA SUPPLY COMPANY	27500.00
26007) D. ROBB FERGUSON	1666.66
26008) ROBERT FREEBORN	250.00
26009) MICHIGAN MUNICIPAL	50.00
26010) MARK MILLER	250.00
26011) U.S. POSTMASTER-MUNISING	280.28
26012) USA BLUE BOOK	98.93
26013) AT&T MOBILITY	72.65
26014) STANDARD INSURANCE COMPANY	638.66
26015) UPPER PENINSULA TIMBER CO. LLC	1750.00
26016) CITY OF MUNISING-PETTY CASH	85.30
26017) AN*SER SERVICES	50.00
26018) BAY COLLEGE	116.00
26019) CERTIFIED LABORATORIES	548.52
26020) COLLEGE LAUNDRY & RENTAL	290.20
26021) DTE ENERGY	2216.55
26022) GREAT AMERICAN DISPOSAL COMPANY	4148.26
26023) HIAWATHA TELEPHONE COMPANY	1126.89
26024) HILLSIDE PARTY STORE	19.99
26025) MANATRON INC.	98.46
26026) MICHIGAN DEPT OF ENVIRONMENTAL	1035.85
26027) STATE OF MICHIGAN-DEPT. OF MGMT & BUD	175.00
26028) STATE OF MICHIGAN-DEPT. OF MGMT & BUD	1050.00
26029) STATE OF MICHIGAN-DEPT. OF TECH, MGMT	180.00
26030) MUNISING COMMUNITY CREDIT UNION-VISA	201.84
26031) MUNISING COMMUNITY CREDIT UNION-VISA	7.41
26032) MUNISING COMMUNITY CREDIT UNION-VISA	82.67
26033) NAPA AUTO PARTS	50.67
26034) NAPA AUTO PARTS	453.22
26035) PETERSON PUBLISHING INC.	141.04
26036) TELNET WORLDWIDE, INC.	17.37
26037) TRUCK EQUIPMENT, INC.	179.26
26038) U.P. POWER COMPANY	5078.60

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26039) US BANK EQUIPMENT FINANCE	330.32
26040) USA BLUE BOOK	72.51
26041) VERIZON WIRELESS	358.71
26042) 41 LUMBER COMPANY	151.83
26043) ALGER COUNTY HUMANE SOCIETY	325.00
26044) ANDERSON, TACKMAN & COMPANY	3510.00
26045) AUTO VALUE OF MUNISING-OK AUTO	353.00
26046) DENMAN'S HARDWARE	73.98
26047) DTE ENERGY	978.70
26048) MADIGAN'S HARDWARE	403.27
26049) MML-UNEMPLOYMENT COMP FUND	1031.86
26050) SHELL FLEET PLUS	1890.54
26051) UPPER PENINSULA RECREATION INC.	1230.77
26052) BLUE CROSS BLUE SHIELD OF MICHIGAN	1792.73
26053) BLUE CROSS BLUE SHIELD OF MICHIGAN	3186.27
26054) BLUE CROSS BLUE SHIELD OF MICHIGAN	23100.62
26055) BLUE CROSS BLUE SHIELD OF MICHIGAN	539.74
26056) DOUG BOVIN, INC.	9074.92
26057) CHARTER COMMUNICATIONS	71.56
26058) GBS, INC.	34.41
26059) GREATER MUNISING BAY	2500.00
26060) MANATRON, INC.	206.43
26061) MENARDS	122.17
26062) MICHIGA SECTION AWWA	200.00
26063) MICHIGAN STATE POLICE	132.00
26064) SCHULTZ EQUIPMENT & PARTS COMPANY	27.60
26065) SUPERIOR ELECTRIC INC.	132.04
26066) U.P. POWER COMPANY	25396.66
26067) VANTAGE FLEX, LLC	100.00