

October 21, 2013

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, OCTOBER 21, 2013  
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Coleman Engineering Updates Safe Routes to Schools and H-58 and SAW Program
  - 2. Treasurer's Report
  - 3. Monthly Reports - Committee - Bayshore Marina - Fire - Police - WWTP
  - 4. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Munising Bay Art Association Approval to apply for \$2,500.00 grant with CUPPAD
  - 2. Request to reserve an amount not to exceed \$150,000.00 from Leachate Cash Account to reduce the amount of Installment Purchase Borrowing from \$430,000.00 to \$280,000.00 RE: City Honeywell Bond
  - 3. Coleman Engineering Company Invoice for Services 9-8-13 - 10-5-13 RE: H-58 Project in the amount of \$21,307.75
  - 4. Dredging Project - Marine Tech Pay Application 1
  - 5. Freon for Ice Arena - Emergency Purchase
  - 6. AECOM Munising Dredging Project \$8,290.00
  - 7. Approve Hilliard Lyons Payment for Professional Services in the amount of \$3,000.00
  - 8. CUPPAD Request for Letter of Support - Resolution
  - 9. Approve City Commission Meeting Minutes of 10-3-13 and 10-7-13
  - 10. Check Register/List of Bills
  - 11. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **October 21, 2013**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Daniels, Nettleton and Mayor DesJardins  
ABSENT: Commissioners: Cotey and Bornslaeger

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. OLD CITY BUSINESS

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1. Coleman Engineering Updates Safe Routes to Schools and H-58 and SAW Program

Kevin Trevillian with Coleman Engineering updated the Commission on the Safe Routes to Schools project; it was 100% funded; there is a punch list and a final inspection still to be completed; the punch list indicates some cracks in the sidewalk ramps and some lawn restoration to be done. Regarding H-58 as of 3:30 p.m. the roadway was opened to traffic; this grant/loan consisted of a 20% match by the City approximately \$65,400.00 this project did come in under by a few thousand dollars. Trevillian then explained the SAW program offered by the Department of Environmental Quality for Stormwater, Asset Management and Wastewater (SAW). At this time Ron Kleiman Wastewater Treatment Plant Supervisor has started the application process.

2. Treasurer's Report

Moved by Commissioner Daniels to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

3. Monthly Reports - Committee - Bayshore Marina - Fire - Police - WWTP

There were no comments on the monthly reports or committee reports.

4. DDA - Partnership Updates - Kathy Reynolds

Reynolds informed the Commission that the crab apple trees on Superior Street were trimmed and the lights put on; there are a couple of outlets she is looking into. The sidewalks on Elm Street the west side are done she was pleased something that would have cost around \$10,000.00 was completed for \$2,000.00. She also stated that on Tuesday October 22<sup>nd</sup> the Business After Hours is in Grand Marais from 6:00 p.m. - 8:00 p.m. On October 28<sup>th</sup> there will be a Business Training workshop (free) at the Alger Parks and Recreation Department Inc. location. Roctoer Fest is planned for this weekend at the Moose Lodge.

#### D. NEW CITY BUSINESS

Moved by Commissioner Nettleton to amend the agenda to include 1A. New City Manager Contract. Support by Commissioner Daniels.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

#### **Agenda amended:**

#### **1A. New City Manager Contract**

Moved by Commissioner Nettleton to reappoint Sue Roberts as acting City Manager with the prorated income increase from October 28, 2013 until November 15, 2013, also delaying Jason Laumann's start date as City Manager to November 15, 2013. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

1. Munising Bay Art Association Approval to apply for \$2,500.00 grant with CUPPAD

Moved by Commissioner Daniels to approve the assurance with the Munising Council for Arts and Cultural Affairs for the Munising Bay Art Association grant application. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

2. Request to reserve an amount not to exceed \$150,000.00 from Leachate Cash Account to reduce the amount of Installment Purchase Borrowing from \$430,000.00 to \$280,000.00 RE: City Honeywell Bond

Moved by Commissioner Daniels to reserve \$150,000.00 of leachate money from the cash account for the Honeywell Project. Support by Commissioner Nettleton.

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Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

3. Coleman Engineering Company Invoice for Services 9-8-13 - 10-5-13  
RE: H-58 Project in the amount of \$21,307.75

Moved by Commissioner Nettleton to approve and pay Coleman Engineering Company for services rendered on the H-58 project in the amount of \$21,307.75. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

4. Dredging Project - Marine Tech Pay Application 1

Moved by Commissioner Nettleton to approve Marine Tech's pay application 1 for the dredging project. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

5. Freon for Ice Arena - Emergency Purchase

Moved by Commissioner Nettleton to approve the purchase of Freon in the amount of \$4,295.50. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

6. AECOM Munising Dredging Project \$8,290.00

Moved by Commissioner Daniels to approve and pay AECOM \$8,290.00 for services rendered on the Dredging Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

7. Approve Hilliard Lyons Payment for Professional Services in the amount of \$3,000.00

Moved by Commissioner Daniels to approve and pay Hilliard Lyons for professional services in the amount of \$3,000.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

8. CUPPAD Request for Letter of Support - Resolution

Moved by Commissioner Daniels to approve CUPPAD's request for a letter of support for Central U.P. Regional Prosperity Collaborative Initiative. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

9. Approve City Commission Meeting Minutes of 10-3-13 and 10-7-13

Moved by Commissioner Daniels to approve the City Commission Meeting Minutes of 10-3-13 and 10-7-13 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

10. Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Daniels.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

11. City Manager Report

Acting City Manager Roberts informed the Commission that she had talked to Matt Rintamaki and Phil's Tree Service was cutting the last Beech tree per the contract; Roberts reminded the Commission that his final bill would be

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\$31,560.00 and the 2% monies are not going to be released until November 1<sup>st</sup> according to Mayor DesJardins. Next, Roberts informed the Commission that City Hall would be closed on Thursday and Friday for training on the new metering system; the water meter installation is going well there was one incident with a citizen and a plumber and the plumber was promptly let go. Last she informed the Commission that Shawn Bosley has started the guard rail replacement on Westshore Dr. and the MDOT kicked in around \$1,205.00,

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

City Attorney Ferguson stated that the Cox Addition Phase 3 Water-Sewer Project is still missing one easement; Windjammer Apartments wants a revision done they would like a written five day notice of ground opening and that the ground be returned to its original state, this could take awhile.

G. ADJOURNMENT

Moved by Commissioner Daniels to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Daniels, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 7:04 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

27028)	U.S. POSTMASTER	289.99
27029)	WRIGHT AIR/KEVIN OSBORNE	1400.00
27030)	GREATER MUNISING BAY	16500.00
27031)	MUNISING COMMUNITY CREDIT UNION-VISA	105.00
27032)	KATHY REYNOLDS	50.00
27033)	41 LUMBER COMPANY	265.59
27034)	AIRGAS USA, LLC	33.40
27035)	ALGER PARKS & RECREATION	6307.59
27036)	ALTRAN	15.00
27037)	ANDERSON, TACKMAN & COMPANY	2250.00
27038)	AUTO VALUE OF MUNISING	676.76
27039)	BOB'S IGA	9.29
27040)	BS&A SOFTWARE	455.00
27041)	COLEMAN ENGINEERING COMPANY	1799.75
27042)	GALL'S INC.	366.88
27043)	GREAT AMERICAN DISPOSAL COMPANY	4514.46
27044)	HIAWATHA TELEPHONE COMPANY	1233.23
27045)	HI-WHITE ELECTRIC, INC.	80.00
27046)	KELLEY MARKETING	150.00
27047)	KENDRICKS, BORDEAU, ADAMINI, PC	940.00
27048)	MADIGAN'S HARDWARE	427.26
27049)	MUNISING COMMUNITY CREDIT UNION-VISA	138.13
27050)	NORTH AMERICAN SALT COMPANY	20917.37
27051)	PETERSON PUBLISHING INC.	528.18
27052)	PONTEM SOFTWARE BY RIA	253.00
27053)	PUTVIN DRUG STORE	9.99
27054)	SHELL FLEET PLUS	1760.06
27055)	TRI-COUNTY SEPTIC	80.00
27056)	UPCAP SERVICES, INC.	14.00
27057)	UPPER PENINSULA RECREATION INC.	1379.18
27058)	WEST PAYMENT CENTER	806.70
27059)	TRUDELL PLUMBING & HEATING	648.80
27060)	UPPER PENINSULA POWER COMPANY	21261.72
27061)	WELLS FARGO BANK	400.00
27062)	WRIGHT AIR/KEVIN OSBORNE	455.00
27063)	AIRGAS USA, LLC	133.95
27064)	ALGER COUNTY HUMANE SOCIETY	325.00
27065)	AN*SER SERVICES	50.00
27066)	BLUE CROSS BLUE SHIELD OF MICHIGAN	1756.35

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27067)	BLUE CROSS BLUE SHIELD OF MICHIGAN	17300.02
27068)	BLUE CROSS BLUE SHIELD OF MICHIGAN	2496.57
27069)	CHARTER COMMUNICATIONS	71.62
27070)	CITY OF MUNISING - WATER DEPARTMENT	2203.66
27071)	DENMAN'S HARDWARE	360.95
27072)	DSTECH	48.00
27073)	DTE ENERGY	343.51
27074)	FIDLAR TECHNOLOGIES, INC.	623.64
27075)	FREI CHEVEROLET	409.42
27076)	GALL'S INC.	75.00
27077)	MACQUEEN EQUIPMENT INC.	67.92
27078)	STATE OF MICHIGAN	95.32
27079)	STATE OF MICHIGAN-MDEQ	268.00
27080)	MSU EXTENSION-ALGER COUNTY	57.00
27081)	NAPA AUTO PARTS	112.45
27082)	NELSON OIL COMPANY	7.00
27083)	JOHN NELSON	56.50
27084)	POMASL FIRE EQUIPMENT	481.04
27085)	PONTEM SOFTWARE BY RIA	1104.81
27086)	UPPER PENINSULA RUBBER COMPANY	720.00
27087)	UPPER PENINSULA RECREATION INC.	1230.77
27088)	WILLEYS TIRE SHOP	232.00