

DECEMBER 3, 2014

CITY COMMISSION  
AGENDA  
WEDNESDAY, DECEMBER 3, 2014  
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Committee Reports - Updates
  - 2. Treasurer's Monthly Report October
  - 3. Monthly Reports - Police Dept. WWTP
- D. NEW CITY BUSINESS
  - 1. Ken McNally Munising Bay Ice Drags/Radar Run March 6, 7, 8, 2015
  - 2. Grand Island Masonic Lodge request for Parking Ban to be lifted for 8 hours 12-6-14 North side of Onota St. one block East and West of the Masonic Lodge
  - 3. Hall Contracting Pay Request #1 \$39,180.69 Tourist Park Project
  - 4. Bittner Engineering, Inc. invoice \$3,554.00 for Tourist Park Improvements Project
  - 5. Urgent Needs Grant Agreement - MEDC
  - 6. Core Community Grant Agreement - MEDC
  - 7. U.P. Timber - Timber Sale Agreement
  - 8. City Hall Software Upgrade Discussion
  - 9. City Clerk Update Annual May Election
  - 10. Approve City Commission Meeting Minutes of 11-5-2014
  - 11. Check Register - List of Bills
  - 12. City Manager Evaluation - Contract Renewal
  - 13. City Manager Goals - Objectives - Strategies
  - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **December 3, 2014**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: Commissioner: Dolaskie

- B. PUBLIC COMMENTS (non-agenda items)

Al Quattrin thanked the Commission for live streaming the meetings and for the personal cameras for the Police Department. He felt there is good support from the community regarding Community Policing. Quattrin wants the Commission to be proactive. He also stated that he would like an officer complaint form from here not Grand Rapids. Quattrin also stated that some

City residents are upset because they are paying taxes and the City Police are being called out to the Township. His example was what if there is a call in Christmas or Wetmore and the City Police respond; then a call from someone in the City comes in; we don't have anyone to cover the call in Munising. Quattrin was also concerned with the use of excessive force; he indicated that it is not just here, it is all over the country.

C. OLD CITY BUSINESS

1. Committee Reports - Updates

Commissioner Bornslaeger stated that the Labor Committee had met and will be discussing items #12 and #13 on this agenda. Commissioner Cotey stated that at the Recreation Meeting the Recreation Grants and Recreation Plan were discussed. Building and Grounds had also met with the engineers regarding the Big "P" project; we are about a half a million short on funding for this project. We do have until August 26, 2015 to fully commit or cancel.

2. Treasurer's Monthly Report October

Moved by Commissioner Cotey to approve the October Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

3. Monthly Reports - Police Dept. WWTP

There were no comments.

Moved by Commissioner Cotey to amend the agenda switching #12 and #13 to #5A and #5B and making #5 #12. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

D. NEW CITY BUSINESS

1. Ken McNally Munising Bay Ice Drags/Radar Run March 6, 7, 8, 2015

Ken McNally was not at the meeting, Mayor DesJardins stated that he had spoken to Ken and this is just introducing the possibility of an event in the planning. Ken will have to come to the Commission once he knows what he would need from the City for the event.

2. Grand Island Masonic Lodge request for Parking Ban to be lifted for 8 hours 12-6-14 North side of Onota St. one block East and West of the Masonic Lodge

Mayor DesJardins stated that the City Manager could approve this and let the appropriate people know what would need to be done.

3. Hall Contracting Pay Request #1 \$39,180.69 Tourist Park Project

Moved by Commissioner Cotey to approve the Pay Request #1 from Hall Contracting in the amount of \$39,180.69 for the Tourist Park Project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

4. Bittner Engineering, Inc. invoice \$3,554.00 for Tourist Park Improvements Project

Moved by Commissioner Cotey to approve the request for payment from Bittner Engineering, Inc. in the amount of \$3,554.00 for the Tourist Park Improvements Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**Agenda Amended:**

**5A. City Manager Evaluation - Contract Renewal**

Moved by Commissioner Bornslaeger to increase City Manager Devin Olson's salary to \$65,000.00 beginning January 1, 2015 with an annual review and evaluation, and to so amend his contract. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**5B. City Manager Goals - Objectives - Strategies**

Olson had put together his goals and objectives it was felt they were realistic for a five year plan; some things would need to be put in place before budget time for proper planning.

**Agenda amended: #5 moved to #12**

5. Urgent Needs Grant Agreement - MEDC

6. Core Community Grant Agreement - MEDC

Moved by Commissioner Cotey to approve the Core Community Grant Agreement with MEDC as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

7. U.P. Timber - Timber Sale Agreement

Moved by Commissioner Cotey to table this item until the first meeting in January 2015. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

8. City Hall Software Upgrade Discussion

City Manager Olson informed the Commission that the current software we are using is very outdated and the utility billing portion will no longer be supported by our current carrier Pontem. He is estimating around \$35,000.00 to \$45,000.00 to update the software. Once quotes and such are received this will be brought back to the Commission.

9. City Clerk Update Annual May Election

City Clerk Roberts stated that she had missed the deadline for nominating petitions for the February primary: therefore all Commissioners will have to go as "Write Ins" at the May election.

10. Approve City Commission Meeting Minutes of 11-5-2014

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 11-5-14 as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

11. Check Register - List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register - List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**Agenda Amended: #12 and #13 Moved to #5A and #5B**

12. City Manager Evaluation - Contract Renewal

13. City Manager Goals - Objectives - Strategies

**Agenda Amended:**

**12. Urgent Needs Grant Agreement - MEDC**

Moved by Commissioner Cotey to approve the Urgent Needs Grant Agreement with MEDC as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**14. City Manager Report**

City Manager Olson stated that the Cox Addition project is finished for the season, we do need the infrastructure on the north block of High St., bussing, mail and garbage services are all back to normal. As for Parks and Recreation the plan is available for public review and comment until January 7<sup>th</sup>. Next, Olson stated that he will be working with Kathy Reynolds on the Low to Moderate Income Resurvey, MEDC is requesting additional information for the release of the application. Olson informed the Commission that he and Treasurer Johnson worked on the EVIP information required to continue to receive revenue sharing monies it has been completed and can be found on the City's web site. As for the "LUST" site; MDEQ has finished their pre-review, Tri-Media has prepared the submittal documents and that package should be going to MDEQ in the near future for another review. Olson then stated that he is working on a cost of Payment in Lieu of Parking under the Zoning Ordinance, information should be on the next agenda for the Commission's approval. At this time chlorinating the water for the winter is done, there will still need to be more chlorinating in the Cox Addition project, we are hoping to prevent the need for chlorination for next summer. Last, Olson reminded the Commission of Rekindle the Spirit Thursday night from 5:00 p.m. - 7:30 p.m.

**E. CORRESPONDENCE**

There was none.

**F. PUBLIC COMMENTS (non-agenda items)**

There were none.

**G. ADJOURNMENT**

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:48 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

**LIST OF BILLS**

28444)VOIDEDVOIDED	
28445)ANDERSON, TACKMAN & COMPANY	7650.00
28446)AUTO-WARES GROUP	161.85
28447)ROSEANNE BERKENSTOCK	89.13
28448)COLLEGE LAUNDRY & RENTAL	280.45
28449)FABCO EQUIPMENT INC.	32.90
28450)GALLS/QUARTERMASTER	133.47
28451)MANISTIQUE OIL COMPANY, INC.	2393.43
28452)MIDWEST REFRIGERATION SUPPLY COMPANY	998.02
28453)NAPA AUTO PARTS	285.78
28454)QUILL CORPORATION	99.99
28455)R&R SPECIALTIES OF WISCONSIN	93.00
28456)SHELL FLEET PLUS	1542.37
28457)STANDARD ELECTRIC COMPANY	117.59
28458)STATE OF MICHIGAN	8.00
28459)U.S. POSTMASTER	298.27

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28460)US BANK EQUIPMENT FINANCE	330.32
28461)41 LUMBER COMPANY	9.04
28462)41 LUMBER COMPANY	152.38
28463)DONNA BEAUDRY	149.70
28464)MICHELE BENSON	144.70
28465)BITTNER ENGINEERING INC.	1642.50
28466)PATRICIA LACOMBE	144.70
28467)MADIGAN'S HARDWARE	106.01
28468)MADIGAN'S HARDWARE	165.41
28469)MICHIGAN MUNICIPAL LEAGUE	700.00
28470)NAPA AUTO PARTS	8.07
28471)NBS CALIBRATIONS	175.00
28472)MARLENE ROBBINS	144.70
28473)ARVILLA SATTERLEE	144.70
28474)MARIE A. ST. AMOUR	144.70
28475)SUPERIORLAND SERVICES, INC.	27.73
28476)DAWN TRZECIAK	156.93
28477)US BANK	500.00
28478)VERIZON WIRELESS	304.11
28479)ROYCE WILLIAMS	144.70
28480)VOIDEDVOIDED	
28481)THOMAS ANDERSON	150.00
28482)DISPLAY SALES COMPANY	11375.00
28483)GREATER MUNISING BAY	500.00
28484)HIAWATHA TELEPHONE COMPANY	57.56
28485)VAUNE HUGHBANKS	50.00
28486)MADIGAN'S HARDWARE	56.55
28487)MAIN STREET PIZZA	78.85
28488)KATHY REYNOLDS	50.00
28489)U.P. ENGINEERS & ARCHITECTS	3300.00
28490)UPPER PENINSULA POWER COMPANY	29.38
28491)ALL AMERICAN TREE SERVICE	525.00
28492)ALL-PHASE ELECTRIC SUPPLY COMPANY	17.81
28493)AN*SER SERVICES	89.60
28494)BOWMAN GAS COMPANY	96.00
28495)CITY OF MUNISING	1716.12
28496)DELTA DENTAL	1740.84
28497)DTE ENERGY	1657.99
28498)HIAWATHA TELEPHONE COMPANY	1026.41
28499)JOAN VINETTE SEWING	8.00
28500)MADIGAN'S HARDWARE	45.48
28501)MADIGAN'S HARDWARE	54.89
28502)STATE OF MICHIGAN	1227.99
28503)STATE OF MICHIGAN	767.50
28504)MILLER BRADFORD & RISBERG	137.28
28505)NORTHWEST PETROLEUM SERVICE	60.00
28506)POWERPLAN	131.78
28507)STREICHER'S	155.97
28508)TRI-COUNTY SEPTIC	870.00
28509)U.P. CONCRETE PIPE COMPANY	251.26
28510)U.P. CONCRETE PIPE COMPANY	4834.90
28511)U.P. CONCRETE PIPE COMPANY	472.68
28512)UPPER PENINSULA POWER COMPANY	14193.39
28513)VANTAGE FLEX, LLC	95.00
28514)WEST PAYMENT CENTER	469.04
28515)ALGER PARKS & RECREATION	9000.00
28516)CASH122.69	
28517)CONSUMER MUTUAL INSURANCE OF MICHIGAN	14527.70
28518)GBS, INC.	280.00
28519)PETERSON PUBLISHING INC.	8.00
28520)PETERSON PUBLISHING INC.	1030.99
28521)QUILL CORPORATION	319.51
28522)STANDARD ELECTRIC COMPANY	114.88
28523)TRUCK EQUIPMENT, INC.	78.95
28524)UPPER PENINSULA POWER COMPANY	12124.25
28525)UPPER MICHIGAN COMMUNITY CREDIT UNION	180.26
28526)UPPER PENINSULA RECREATION INC.	1230.77
28527)2 <sup>ND</sup> NATURE CANVAS & UPHOLSTERY	5201.55
28528)AIRGAS USA, LLC	33.40
28529)ALGER COUNTY ELECTRIC	140.00
28530)CHARTER COMMUNICATIONS	78.28
28531)DISPLAY SALES COMPANY	5145.00
28532)DISPLAY SALES COMPANY	369.00
28533)GALLS/QUARTERMASTER	133.46
28534)STATE OF MICHIGAN	300.00
28535)STATE OF MICHIGAN	350.00
28536)PETERSON PUBLISHING INC.	305.00
28537)KATHY REYNOLDS	35.28

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28538)SAFETY VISION	2280.00
28539)SCHULTZ EQUIPMENT & PARTS COMPANY	290.14
28540)STAMP FULFILLMENT SERVICES	1782.05
28541)UPCAP SERVCIES, INC.	108.00
28542)UPPER MICHIGAN COMMUNITY CREDIT UNION	61.51
28543)UPPER MICHIGAN COMMUNITY CREDIT UNION	57.40
28544)UPPER MICHIGAN COMMUNITY CREDIT UNION	14.91
28545)ALGER COUNTY FOOD PANTRY	10350.00
28546)GBS, INC.	79.03
28547)GRAINGER	28.38
28548)GREAT AMERICAN DISPOSAL COMPANY	4658.47
28549)MANATRON INC.	1093.52
28550)MICHIGAN LOCAL GOVERNMENT MANAGEMENT ASSOC.	110.00
28551)MILLER BRADFORD & RISBERG	499.24
28552)OVERHEAD DOOR COMPANY OF MARQUETTE	810.00
28553)STANDARD INSURANCE COMPANY	429.61
28554)STANDARD INSURANCE COMPANY	228.27
28555)SYNAGRO CENTRAL, LLC	404.90
28556)TELNET WORLDWIDE, INC.	18.30
28557)VISION SERVICE PLAN	388.77
28558)WEST PAYMENT CENTER	278.50