

MARCH 2, 2016

CITY COMMISSION
AGENDA
WEDNESDAY, MARCH 2, 2016
6:00 P.M.

- A. CALL TO ORDER PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. PUBLIC HEARING
 - 1. Ordinance 2016-01 (PILT) Payment in Lieu of Taxes for Mather Development
 - 2. Adopt Ordinance 2016-01 (PILT) Payment in Lieu of Taxes for Mather Development
 - 3. Adjourn Public Hearing Convene Regular Meeting
- D. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
 - 2. DDA - Partnership Updates - Kathy Reynolds tabled 2/15/16
- E. NEW CITY BUSINESS
 - 1. Application Approval with Michigan Natural Resources Trust Fund and/or Recreation Passport Program: Mountain Bike Park on City Property and Heroes Field Improvements
 - 2. Annual Artifact Loan Renewal "Anchor"
 - 3. Accept/Award Bids for the L-Dock Expansion Project
 - 4. Alger County Chamber of Commerce Veteran's Memorial Drive Closure Request for June 11th and 12th for Pictured Rocks Days
 - 5. Invoice from GEI Consultants for Bayshore Marina Expansion \$2,066.46
 - 6. Request for Letter of Support from City Regarding the Redevelopment of Mather Elementary School
 - 7. Emergency Sewer Main Repair behind Shell Gas Station \$1,500.00
 - 8. Insurance Renewal Gas Tank at Marina \$1,067.00
 - 9. WWTP U-V 12 Bulbs \$3,513.37
 - 10. Approve City Commission Meeting Minutes of 2-15-16
 - 11. Check Register - List of Bills
 - 12. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular City Commission Meeting and Public Hearing were duly called and held on Wednesday, **March 2, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meetings to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: None

B. PUBLIC COMMENTS (non-agenda items)

There were none.

C. PUBLIC HEARING

1. Ordinance 2016-01 (PILT) Payment in Lieu of Taxes for Mather Development

Bob Negilski had some questions regarding the Payment in Lieu of Taxes Ordinance. Like the approximate cost of the payment, term of agreement and generally how this Ordinance would work. Ben Ide with G. A. Hann Development explained that the Ordinance reads that it is for forty years with a fixed 4% rate. The amount of payment would be calculated by taking the total rent amounts not including utilities times the 4%. Mr. Ide and Mayor DesJardins explained the screening process for eligible occupants to live in the Mather Development housing units. DesJardins explained some background information regarding the whole process leading up to the development. The Commission was extended an invitation to visit the developed project in Ishpeming, just to get a feel for what the Mather Development project would consist of.

2. Adopt Ordinance 2016-01 (PILT) Payment in Lieu of Taxes for Mather Development

Moved by Commissioner Nettleton to adopt Ordinance 2016-01 (PILT) Payment in Lieu of Taxes for the Mather Development project. Support by Commissioner Cotey.

Roll Call Vote:

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Nettleton
Mayor DesJardins abstained from the vote due to personal financial gain because of his employment.
Nays: None

3. Adjourn Public Hearing Convene Regular Meeting

Moved by Commissioner Bornslaeger to adjourn the Public Hearing and reconvene the Regular Meeting of the Commission. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton
and Mayor DesJardins
Nays: None

All Commissioners remained seated.

D. OLD CITY BUSINESS

1. Committee Reports - Updates

Commissioner Cotey asked when the Committee's would be reassigned with the new Commissioner on board now. Mayor DesJardins stated that this should be done after the May election. DesJardins went on to say that he has attended a meeting regarding the increase of tourist and the impact on the community. There are four other groups meeting to discuss congestion in the parks, jobs, lack of seasonal housing and infrastructure concerns to maintain the quality of the community.

2. DDA - Partnership Updates - Kathy Reynolds tabled 2/15/16

Kathy Reynolds began by stating that the Cox Building project is underway consultants have been brought in to update the Brownfield; Phase 2 is complete; the B & A assessment is complete; the due care compliance is underway. Costs and funding are also being gone over. The County Brownfield Authority is also helping out with this project and the MEDC is also being kept informed of the project. Next, regarding the old City Hall Building project this is moving along, bids were received and were higher than expected. They are hopeful to begin construction the beginning of April with a tentative completion date in October. A grand opening is being planned for October 15th at 2:00 p.m. As for the Pictured Rocks Days, June 11, & 12 events and vendors are being scheduled. Reynolds then mentioned that the new Wagner's Restaurant in AuTrain will be hosting the next After Hours get together on Thursday from 4:00 p.m. to 6:00 p.m. Reynolds also attended a meeting with UPEDA regarding issues of the lack of service workers, seasonal employment that is becoming a problem with the influx of tourist in the area. Reynolds wanted to let business owners know that to host a "Guest Worker", it is very expensive, they would have to pay for the travel to and from wherever

they are from, and pay the people even if that person doesn't come to work, there are lots of rules with this program. There will be a "Job Fair" March 30th, Michigan Works will be there as well. Reynolds will be attending the Pure Michigan Conference. She is also on the Hospital Board and has completed a health needs survey indicating that Alger County is 3rd most healthy communities out of 83, and for the bad habits community Alger County came in at #43. Reynold indicated that there are many projects in the works; DDA project; a banner contest, place making (making the city pretty) new directional signage, she will also be attending meetings regarding M-28 street scape funding, H-58, sidewalks, and greenspace to mention a few.

E. NEW CITY BUSINESS

1. Application Approval with Michigan Natural Resources Trust Fund and/or Recreation Passport Program: Mountain Bike Park on City Property and Heroes Field Improvements

This was a short update with a couple of photos of proposed projects, City Manager Olson indicated that there would be resolutions on a few Recreational Passport Grant Applications on the next agenda.

2. Annual Artifact Loan Renewal "Anchor"

Moved by Commissioner Bornslaeger to renew the annual Artifact Loan agreement, and to authorize the City Manager to sign and execute required documents. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Accept/Award Bids for the L-Dock Expansion Project

Moved by Commissioner Bornslaeger to accept and place on file bids received for the L-Dock Expansion Project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids Received: Marine Tech Total Lump Sum \$1,085,147.00 Total with Alterations \$980,403.00; Durocher/Kokosing Total Lump Sum \$1,220,100.00 Total with Alterations \$1,077,700.00; and Ryba Total Lump Sum \$1,306,700.00 Total with Alterations \$1,162,700.00.

Moved by Commissioner Bornslaeger to award the bid to Marine Tech in the amount of \$980,403.00 with Pictured Rock Cruises and the City Manager negotiating cuts where appropriate. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Alger County Chamber of Commerce Veteran's Memorial Drive Closure Request for June 11th and 12th for Pictured Rocks Days

Moved by Commissioner Cotey to approve the request to close Veteran's Memorial Drive June 11th and 12th for Pictured Rocks Days. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Invoice from GEI Consultants for Bayshore Marina Expansion \$2,066.46

Moved by Commissioner Nettleton to approve payment of \$2,066.46 to GEI Consultants for the Bayshore Marina Expansion project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Request for Letter of Support from City Regarding the Redevelopment of Mather Elementary School

Moved by Commissioner Bornslaeger to approve a letter of support regarding the Mather Development project. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Nettleton
Mayor DesJardins abstained from the vote due to personal financial gain because of his employment.
Nays: None

7. Emergency Sewer Main Repair behind Shell Gas Station \$1,500.00

Moved by Commissioner Nettleton to approve the emergency sewer main repair in the amount of \$1,500.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton
and Mayor DesJardins
Nays: None

City Manager Recommendation:

Roughly a month ago, it was discovered by City personnel that a portion of the main gravity sewer interceptor line leading to the treatment plant was compromised. The City Crew were able to gently expose and prevent any blockage from occurring within the system. In order to shore up the compromised clay tile and prevent any further damage within the system, I authorized the rental of sheet piling material and installation time from Gerou Excavating in order to prevent any further erosion surrounding the main. The City has contacted Coleman Engineering to provide asset inventory and assessment services that would be covered under the S.A.W. Grant.

Budget Implications:

This expenditure of \$1,500.00 would be made out of Sewer Collection-Repairs. The fiscal year 2015-2016 line item budget is \$3,000.00 and there have been no purchases out of the budfet line item year to date.

8. Insurance Renewal Gas Tank at Marina \$1,067.00

Moved by Commissioner Cotey to approve \$1,067.00 for the Marina gas tank insurance policy. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton
and Mayor DesJardins
Nays: None

9. WWTP U-V 12 Bulbs \$3,513.37

Moved by Commissioner Deisenroth to approve 12 U-V bulbs in the amount of \$3,513.37 and to approve a budget adjustment in the amount of \$7,800.00 from Sewer Treatment Utilities. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton
and Mayor DesJardins
Nays: None

City Manager Recommendation:

My professional recommendation is to sole source the purchase of the U-V bulbs to Trojan UV for a cost of \$3,513.37. I base my recommendation on the fact that Trojan UV is the only authorized dealer of OEM bulbs within our region.

Budget Implications:

This was a budgeted item within the fiscal year 2015-2016 Sewer Treatment line item with a total of \$3,500.00 budgeted. Following the purchase of the transfer switch, I respectfully request that a budget adjustment totaling \$7,800.00 from Sewer Treatment Utilities be authorized to offset the impact of this purchase on the equipment budget.

10. Approve City Commission Meeting Minutes of 2-15-16

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 2-15-16 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton
and Mayor DesJardins
Nays: None

11. Check Register - List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. City Manager Report

City Manager Olson began by stating that the FLAP grant project grade inspection was submitted and funding is secured for the project to be done in the fiscal year of 2016-2017. The Sault Ste. Marie Tribe of Indians will also be helping with funding at this time a total has not been given. As for MDOT and M-28 it has been confirmed that the project is scheduled for fiscal year 2019-2020. There is a very good chance of working on mutual infrastructure projects while the roadway is torn up along with streetscape and water main replacements. The GIS system through the S.A.W. Grant has been slightly delayed, but when the City receives it, it will be M Power's newest software system version. Regarding the Water-Sewer Ordinance Update Ron, Dick, Mike and Olson have been reviewing the ordinance and hopefully it will be ready in April for Commission review. Next, Olson stated that the Labor Committee will be meeting to discuss upcoming contract negotiations. John Paul with Traverse engineering will be at the Commission's meeting on the 21st to go over the H-58 water main project as well as the hydraulic analysis that will be submitted to the DEQ this month. Last, Olson informed the Commission that he will be out of the office March 22nd through the 25th to attend the MML Conference in Lansing.

F. CORRESPONDENCE

There was none.

G. PUBLIC COMMENTS (non-agenda items)

There were none.

H. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:25 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

30095) COOPER OFFICE EQUIPMENT	399.95
30096) DENMAN'S HARDWARE	281.06
30097) ETNA SUPPLY COMPANY	582.51
30098) MONROE TURCK EQUIPMENT, INC.	45.89
30099) NORTH CENTRAL LABORATORIES	181.96
30100) QUILL CORPORATION	326.26
30101) GREAT AMERICAN DISPOSAL COMPANY	4491.55
30102) GREAT AMERICAN DISPOSAL COMPANY	5136.04
30103) VANTAGE FLEX, LLC	100.00
30104) DELTA DENTAL	1764.18
30105) BILLY ELECTRIC	3544.50
30106) AUTO-WARES GROUP	477.10
30107) UPPER PENINSULA RECREATION INC.	1230.77
30108) AMERICAN NAMEPLATE	6.85
30109) CHARTER COMMUNICATIONS	96.82
30110) DTE ENERGY	3479.11
30111) UPPER PENINSULA POWER COMPANY	39.42
30112) PETERSON PUBLISHING INC.	208.08

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30113)COLEMAN ENGINEERING COMPANY	1252.00
30114)COLEMAN ENGINEERING COMPANY	2102.14
30115)SUE ROBERTS	70.50
30116)AUTO-WARES GROUP	101.33
30117)ALGER COUNTY ELECTRIC	351.00
30118)BEACHLER ENTERPRISE, INC.	361.49
30119)MADIGAN'S HARDWARE	38.47
30120)UPPER PENINSULA POWER COMPANY	28.59
30121)PETERSON PUBLISHING INC.	151.72
30122)UPPER MICHIGAN COMMUNITY CREDIT UNION	101.62
30123)ROYAL PUBLISHING	35.00
30124)DSTECH98.75	
30125)MONROE TRUCK EQUIPMENT, INC.	214.50
30126)POMASL FIRE EQUIPMENT	63.72
30127)STANDARD INSURANCE COMPANY	440.62
30128)STANDARD INSURANCE COMPANY	247.26
30129)MICHIGAN/WISCONSIN SPRING & BRAKE	157.92
30130)TELNET WORLDWIDE, INC.	17.06
30131)BLUE CROSS BLUE SHIELD OF MICHIGAN	18350.74
30132)VISION SERVICE PLAN	382.38
30133)UP INTERNATIONAL TRUCK	232.15
30134)BOWERMAN FUNERAL HOME	150.00
30135)HOLIDAY COMPANIES	1428.97
30136)MICHIGAN RURAL WATER ASSOCIATION	510.00
30137)U.S. POSTMASTER	784.00
30138)UPPER PENINSULA RECREATION INC.	1230.77
30139)MICHIGAN DEPARTMENT OF TRANSPORTATION	164.17
30140)MICHIGAN DEPARTMENT OF TRANSPORTATION	164.17
30141)MONROE TRUCK EQUIPMENT, INC.	1425.00
30142)NORTH CENTRAL LABORATORIES	534.07
30143)COMPASS MINERALS AMERICA INC.	21661.03
30144)SUPERIOR ELECTRIC INC.	391.61