

August 3, 2016

CITY COMMISSION
AGENDA
WEDNESDAY, AUGUST 3, 2016
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Cooperative Agreement with the Sault Ste. Marie Tribe of Chippewa Indians for H-58 Project
 - 2. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. Approve Letter of Understanding with Anderson, Tackman & Company, PLC
 - 2. AECOM Invoice for \$6,117.87
 - 3. Boom Flail Repair for Trackless \$1,336.15 plus Shipping
 - 4. Aqua-Line Leak Detection Services Bid \$2,998.00
 - 5. Gerou Excavating, Inc. Limestone Fines and Landscape Stone per Cubic Yard
 - 6. Coleman Engineering Company - SAW - Sanitary Sewer Services from June 19, 2016 - July 16, 2016 \$18,403.25
 - 7. Coleman Engineering Company - SAW - Storm Sewer Services from June 19, 2016 - July 16, 2016 \$6,695.75
 - 8. Michigan Natural Resources Trust Fund Development Project Agreement Amendment Resolution for the Munising Bay Mountain Bike Trailhead
 - 9. Accept/Award Proposals for Modification at the WWTP Package Plant #3
 - 10. Management and Behavior Consultants invoice \$2,825.00
 - 11. Approve City Commission Meeting Minutes of 7/18/16
 - 12. Check Register - List of Bills
 - 13. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **August 3, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Deisenroth and Bornslaeger - excused

- B. PUBLIC COMMENTS (non-agenda items)

Mike Booth introduced Scouts Cromell and Seaberg to the Commission, they were in attendance to fulfill requirements to becoming Eagle Scouts.

- C. OLD CITY BUSINESS

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1. Cooperative Agreement with the Sault Ste. Marie Tribe of Chippewa Indians for H-58 Project

Moved by Commissioner Cotey to approve the Cooperative Agreement with the Sault Ste. Marie Tribe of Chippewa Indians for H-58 improvements, and to authorize the City Manager to execute the Agreement. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

2. Committee Reports - Updates

Mayor DesJardins stated that the Governor would be in Munising August 17th.

D. NEW CITY BUSINESS

Moved by Commissioner Cotey to amend the agenda to include 3A Booster Station Repair Engineering. Support by Commissioner Nettleton.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

1. Approve Letter of Understanding with Anderson, Tackman & Company, PLC

Moved by Commissioner Cotey to approve the Letter of Understanding with Anderson, Tackman & Company, PLC. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

2. AECOM Invoice for \$6,117.87

Moved by Commissioner Cotey to approve the invoice from AECOM in the amount of \$6,117.87 regarding services rendered for the Big "P" project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

3. Boom Flail Repair for Trackless \$1,336.15 plus Shipping

Moved by Commissioner Nettleton to approve the Trackless boom flail repairs with an amount not to exceed \$1,600.00 from MacQueen Equipment. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommended Action:

My professional recommendation is to sole source the purchase of the new boom flail to MacQueen Equipment at a cost not to exceed \$1,600.00. I base my recommendation on the fact that McQueen is the regional supplier for all trackless and attachment parts. The purchase would be out of the repairs and maintenance line item within the motor pool fund.

Agenda amended

3A. Booster Station Repair Engineering

Moved by Commissioner Cotey to approve Traverse Engineering to perform the Washington St. booster station engineering for repairs in the amount of \$6,950.00, to be paid out of the Water Fund Repairs and Maintenance. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

4. Aqua-Line Leak Detection Services Bid \$2,998.00

Moved by Commissioner Cotey to hire Aqua-Line Leak Detection Services in the amount of \$2,998.00, to perform leak detection in the City. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins

August 3, 2016

Nays: None

5. Gerou Excavating, Inc. Limestone Fines and Landscape Stone per Cubic Yard

Moved by Commissioner Cotey to approve Gerou Excavating's quote for limestone fines at \$18.50 per cubic yard and 1" x 2" landscape stone \$50.00 per cubic yard. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation

My professional recommendation is the sole source of the purchase of gravel to Gerou Excavating at \$18.50 per cubic yard for a total of \$3,700.00.

6. Coleman Engineering Company - SAW - Sanitary Sewer Services from June 19, 2016 - July 16, 2016 \$18,403.25

Moved by Commissioner Cotey to approve payment to Coleman Engineering Company for the SAW sanitary sewer services from 6-19-16 - 7-16-16 in the amount of \$18,403.25. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

7. Coleman Engineering Company - SAW - Storm Sewer Services from June 19, 2016 - July 16, 2016 \$6,695.75

Moved by Commissioner Cotey to approve payment to Coleman Engineering Company for the SAW storm sewer services from 6-19-16 7-16-16 in the amount of \$6,695.75. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

8. Michigan Natural Resources Trust Fund Development Project Agreement Amendment Resolution for the Munising Bay Mountain Bike Trailhead

Moved by Commissioner Cotey to approve the Michigan Natural Resources Trust Fund Development Project Agreement amendment for the Munising Bay Mountain Bike Trailhead. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

**RESOLUTION
APPROVING MICHIGAN NATURAL RESOURCES TRUST FUND
DEVELOPMENT PROJECT AGREEMENT AMENDMENT
FOR THE
MUNISING BAY MOUNTAIN BIKE TRAILHEAD**

WHEREAS, the City of Munising City Commission held its regular meeting on Wednesday, August 3, 2016; and

WHEREAS, the City Commission approved Amendment #2 with the Michigan Natural Resources Trust Fund for the Development Project for the Munising Bay Mountain Bike Trailhead to read as follows:

2. The time period allowed for project completion is July 8, 2014 through December 30, 2016, hereinafter referred to as the "project period." Requests by the GRANTEE to extend the project period shall be made in writing before the expiration of the project period. Extensions to the project period are at the discretion of the DEPARTMENT. The project period may be extended only by an amendment to the Agreement.

9. To be eligible for reimbursement, the GRANTEE shall comply with the reporting requirements of the DEPARTMENT. At a minimum, the GRANTEE shall:

c. Submit a complete final reimbursement request within 90 days of project completion and no later than MARCH 31, 2017. If the GRANTEE fails to submit a complete final request for reimbursement by MARCH 31, 2017, the DEPARTMENT may audit the project costs and expenses and make final payment based on documentation on file as of that date or may terminate the Agreement and require full repayment of grant funds by the GRANTEE.

NOW THEREFORE, BE IT RESOLVED: that the above amendment was approved at a regular meeting of the City of Munising, City Commission August 3, 2016.

Date:

Sue Roberts, City Clerk

August 3, 2016

9. Accept/Award Proposals for Modification at the WWTP Package Plant #3

Moved by Commissioner Cotey to accept and place on file the proposals for modification at the WWTP Package Plant #3. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

Bids Received: Traverse Engineering Services, P.C. \$3,950.00 and Coleman Engineering Company \$8,500.00

Moved by Commissioner Nettleton to award the bid to Traverse Engineering Services, P.C. in the amount of \$3,950.00 for modifications at the WWTP Package Plant #3. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

10. Management and Behavior Consultants invoice \$2,825.00

Moved by Commissioner Nettleton to approve payment to Management and Behavior Consultants in the amount of \$2,825.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

11. Approve City Commission Meeting Minutes of 7/18/16

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 7/18/16 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

12. Check Register - List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register - List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

13. City Manager Report

City Manager Olson stated that the Onota Street sewer replacement project will be starting, the last of the easements were secured and recorded last week. Butterfield mobilized and are on site. As for Tourist Park, Milloy Electrical is almost complete with the light upgrades, the sign has been proofed and should be installed in the near future, the water kiosk was built in-house and the Access Rec walkway should be in by the end of the week. The smoke testing is complete there were numerous small infiltrations found. The GIS mPower Server is being delivered on the 11th. Olson stated that the Tobacco Free Ordinance people have set up an informational meeting on August 10th at 6:00 p.m. at Alger Parks and Recreation. Payne & Dolan will be in town tomorrow morning to finish the Cox Addition project. Olson informed the Commission that the City would be receiving a dividend check from MML Liability & Property Pool in the amount of \$8,063.00.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:34 p.m.

August 3, 2016

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

30613)ALTRAN	15000.00
30614)NORTH CENTRAL LABORATORIES	803.29
30615)SUPERIOR ICE	64.40
30616)FAMILY PRIDE LAUNDRY	133.50
30617)US BANK	250.00
30618)CASH	71.24
30619)BOB'S IGA	4.99
30620)CHARTER COMMUNICATIONS	96.82
30621)AN*SER SERVICES	50.00
30622)UPPER PENINSULA RECREATION INC.	2978.80
30623)TELNET WORLDWIDE, INC.	32.05
30624)SIM SUPPLY	237.04
30625)BELL EQUIPMENT	1369.79
30626)BLUE CROSS BLUE SHIELD OF MICHIGAN	19928.82
30627)JAN BUSS	628.30
30628)MADIGAN'S HARDWARE	64.01
30629)MADIGAN'S HARDWARE	548.42
30630)SNYDER DRUG STORES	59.92
30631)PETERSON PUBLISHING INC.	178.50
30632)CLAUDIA VANLANDSCHOOT	39.99
30633)GREATER MUNISING BAY	2000.00
30634)UPPER MICHIGAN COMMUNITY CREDIT UNION	71.76
30635)IDEXX DISTRIBUTION CORP.	202.06
30636)NORTH CENTRAL LABORATORIES	292.74
30637)USA BLUE BOOK	163.84
30638)COLEMAN ENGINEERING COMPANY	3639.50
30639)COLEMAN ENGINEERING COMPANY	7182.25
30640)MUNISING BAY TRAIL NETWORK	10000.00
30641)TIM LUOMA	2500.00
30642)ALGER COUNTY REGISTER OF DEEDS	54.00
30643)GEROU EXCAVATING, INC.	26.25
30644)TRAVERSE ENGINEERING SERVICES	22900.00
30645)WOOD ISLAND WASTE MANAGEMENT	9.76
30646)MARINE TECH LLC	250291.68
30647)UPPER MICHIGAN COMMUNITY CREDIT UNION	461.96
30648)STATE OF MICHIGAN	100.00
30649)UPPER PENINSULA RECREATION INC.	5683.70
30650)UPPER PENINSULA POWER COMPANY	14887.13
30651)GALLS	236.29
30652)MICHIGAN RURAL WATER ASSOCIATION	425.00
30653)STANDARD INSURANCE COMPANY	465.29
30654)STATNARD INSURANCE COMPANY	257.94
30655)USA BLUE BOOK	65.53
30656)COLEMAN ENGINEERING COMPANY	195.00
30657)MARIE A. ST. AMOUR	30.00
30658)UPPER PENINSULA RECREATION INC.	1230.77
30659)UPPER PENINSULA RECREATION INC.	3078.90
30660)PARAGON LABORATORIES, INC.	1077.00
30661)PEOPLES STATE BANK	8716.53
30662)WOLVERINE FIREWORKS DISPLAY	9800.00
30663)RITA HALE	20.00
30664)JOE LITTEL	136.40
30665)DSTECH	41.14
30666)HOLIDAY COMPANIES	1474.19
30667)MANISTIQUE OIL COMPANY, INC.	4087.57
30668)CROSSROADS TRUCK REPAIR	1600.00
30669)SIM SUPPLY	185.59