

APRIL 5, 2017

CITY COMMISSION
AGENDA
WEDNESDAY, APRIL 5, 2017
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Seasonal and Transient Dockage Fees - tabled from 3-20-17
 - 2. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. AECOM Invoice for Big "P" Marina Project Services Rendered \$23,757.54
 - 2. Declaration and Notice Anna River Access Site
 - 3. Accept/Award Bids for Leak Detection Device
 - 4. Smoke Free Policy
 - 5. Declaration and Notice Tourist Park DNR Grant
 - 6. Approve City Commission Meeting Minutes of 3-20-17
 - 7. Check Register - List of Bills
 - 8. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **April 5, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioner Deisenroth - excused

- B. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Seasonal and Transient Dockage Fees - tabled from 3-20-17

Moved by Commissioner Cotey to approve the transient dockage rate increasing them from Column C to Column D as shown on the Waterways Rate schedule, and leaving the seasonal rates as is. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

- 2. Committee Reports - Updates

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There were no updates or Committee Reports.

D. NEW CITY BUSINESS

1. AECOM Invoice for Big "P" Marina Project Services Rendered
\$23,757.54

Moved by Commissioner Bornslaeger to approve the invoice for AECOM for the Big "P" project in the amount of \$23,757.54. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Declaration and Notice Anna River Access Site

Moved by Commissioner Cotey to approve the Declaration and Notice for the Anna River Access Site, also authorizing the City Manager to sign necessary documents. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Accept/Award Bids for Leak Detection Device

Moved by Commissioner Cotey to accept and place on file the Leak Detection Device bids. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: H-D Supply \$3,400.00, Subsurface Locators Inc. \$3,495.00 and USA Bluebook \$3,495.00.

Moved by Commissioner Cotey to award the bid for a leak detection devise to H-D Supply in the amount of \$3,400.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Smoke Free Policy

Moved by Commissioner Nettleton to approve the Smoke-Free Policy, amending it to read 50 ft. from entrances. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

SMOKE-FREE POLICY

CITY OF MUNISING

IN COMPLIANCE WITH THE MICHIGAN CLEAN INDOOR AIR ACT

ESTABLISHES AN ENTIRELY SMOKE-FREE WORKPLACE

STATEMENT OF POLICY

To protect and enhance indoor air quality and contribute to the health and well-being of all employees. The organization of the City of Munising shall be entirely smoke-free, effective April 6th, 2017.

Smoking will be strictly prohibited within all City work areas and public spaces, including conference rooms, reception areas, restrooms, break rooms, lunch rooms, stairwells, hallways, work stations and areas within fifty (50) feet of building entrances. Smoking will be strictly prohibited in all vehicles owned, leased or under the control of the City of Munising. This policy applies to all employees, clients, contractors and visitors.

Copies of this policy shall be distributed to all employees. Prominent signs displaying the following statement will be posted at all entrances and throughout the building.

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**SMOKING IS PROHIBITED IN THIS BUILDING, PURSUANT TO THE MICHIGAN CLEAN INDOOR AIR ACT.
ASSISTANCE TO SMOKERS**

AND/OR



Those employees who smoke and would like to take this opportunity to quit smoking are invited to participate in stop-smoking programs offered through the City of Munising.

ENFORCEMENT OF POLICY

The success of this policy will depend upon the thoughtfulness, consideration and cooperation of smokers and nonsmokers. All employees share in the responsibility for adhering to and enforcing the policy.

COMPLAINTS

Persons observing a violation of this policy should bring it to the attention of their supervisor or the City Manager.

INVESTIGATIONS

Supervisors or the City Manager receiving a complaint will investigate and take action to resolve the issue as soon as possible.

VIOLATORS

Persons found to have violated this policy will be subjected to disciplinary action in the same manner and magnitude as violations within the City of Munising employee and personal policy as well as all collective bargaining agreements.

Adopted on: _____, 2017
Mary Artress, Deputy City Clerk

5. Declaration and Notice Tourist Park DNR Grant

Moved by Commissioner Bornslaeger to approve the Declaration and Notice for the Tourist Park DNR Grant. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Approve City Commission Meeting Minutes of 3-20-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 3-20-17 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Check Register - List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register - List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. City Manager Report

City Manager Olson stated that through the SAW grant the televising RFP will be out tomorrow and due the 29th. Regarding Big P project it went to bid this afternoon due the 27th, bid documents will be here at City Hall. As for the Mountain Bike Trail MDNR approved the documents last Friday, a site visit with interested contractors will be next Wednesday. Olson stated that he and

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Kathy Reynolds met with MDOT regarding the 2020 project he felt it was very productive, it will be turning into a partnership with MDOT to do a streetscape project along with water main replacement down to Brown's Addition. Olson then stated that he was appointed to the MDOT UP Bridge Council, this stems from being a member of the MML Transportation and Infrastructure Committee. Olson informed the Commission that City Hall will be closed next Friday for Good Friday.

Commissioner Cotey asked what all the orange materials at the stop light were for. Olson stated that it is called wire wrap, the City has active power lines at that light, the contractors have to get a sky jack in that area to complete their work.

Commissioner Nettleton asked that when the streetscape project is redone, can anything be done at the cross walks to help pedestrians safely cross.

Mayor DesJardins stated that he had met with representative Kivela and with several constituents.

E. CORRESPONDENCE

There was no Correspondence.

F. PUBLIC COMMENTS (non-agenda items)

There were no Public Comments.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:16 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

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|--------|---------------------------------|----------|
| 31415) | ANDERSON, TACKMAN & CO. | 1000.00 |
| 31416) | CHARTER COMMUNICATIONS | 96.83 |
| 31417) | GEROU EXCAVATING, INC. | 550.00 |
| 31418) | HIAWATHA TELEPHONE COMPANY | 54.04 |
| 31419) | STANDARD INSURANCE COMPANY | 468.73 |
| 31420) | STANDARD INSURANCE COMPANY | 295.14 |
| 31421) | UPPER PENINSULA POWER COMPANY | 33.34 |
| 31422) | PETERSON PUBLISHING INC. | 19.50 |
| 31423) | DELTA DENTAL | 1798.13 |
| 31424) | VISION SERVICE PLAN | 414.28 |
| 31425) | HUNTINGTON BANK | 5500.00 |
| 31426) | UPPER PENINSULA RECREATION INC. | 1230.00 |
| 31427) | BS&A SOFTWARE | 150.00 |
| 31428) | DENMAN'S HARDWARE | 144.47 |
| 31429) | DTE ENERGY | 3142.26 |
| 31430) | NORTH CENTRAL LABORATORIES | 165.89 |
| 31431) | PAYNE & DOLAN, INC. | 794.14 |
| 31432) | POMASL FIRE EQUIPMENT | 41.25 |
| 31433) | UPPER PENINSULA POWER COMPANY | 20.50 |
| 31434) | USA BLUE BOOK | 125.50 |
| 31435) | GREAT AMERICAN DISPOSAL COMPANY | 4105.52 |
| 31436) | POWERPLAN | 506.42 |
| 31437) | TELNET WORLDWIDE, INC. | 17.56 |
| 31438) | REMY BATTERY CO. INC. | 845.18 |
| 31439) | ERA | 301.46 |
| 31440) | MI-AWWA | 330.00 |
| 31441) | INTERSTATE POWER SYSTEMS, INC. | 92.98 |
| 31442) | COMPASS MINERALS AMERICA INC. | 16926.14 |
| 31443) | AN*SER SERVICES | 52.00 |
| 31444) | NORTHSTAR EAP & LIFE COUNSELING | 630.00 |
| 31445) | PRIORITY HEALTH | 20154.15 |

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