

May 15, 2017

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, MAY 15, 2017
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Fire - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Munising Bay Classic Car Show Saturday September 16, 2017 7:00 a.m. - 4:00 p.m.
 - 2. Specially Designated Merchant License for Pictured Rocks Fudge
 - 3. Teri Grout - Alger Conservation District Loan Renewal
 - 4. Accept/Award Tourist Park Water Heater Quotes
 - 5. Sanders & Czapski Associates, PLLC Invoice for Munising Bay Mountain Bike Trailhead Project \$18,599.18
 - 6. Mayor's Appointment of William Riordan to the Planning Commission
 - 7. Flotation Docking System Proposal
 - 8. Accept/Award Big "P" Project Bids
 - 9. Art in the Park License
 - 10. GIS Mapping System invoice to County Treasurer \$5,168.20
 - 11. MDARD Grant Agreement H-58
 - 12. Michigan National Resources Trust Fund Development Project Agreement Amendment for Munising Bay Mountain Bike Trailhead
 - 13. Anchor Loan Agreement
 - 14. Introduction of Proposed 2017-2018 Budget
 - 15. Approve City Commission Meeting Minutes of 5-3-17
 - 16. Check Register/List of Bills
 - 17. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **May 15, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

May 15, 2017

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Deisenroth - excused

B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

There were no comments on the monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy informed the Commission that all of the planters, bike racks, trash cans etc. have all been placed around town. She briefly mentioned the Chamber Scholarship given to Sarah Charbonneau. As for the "Welcome to Munising" signs they are moving right along. The Visitors Bureau has committed to five years of seasonally changing out the signs from summer to winter. Kathy stated that she would have an intern working with her this summer. Regarding the Detroit Institute of Arts program fifteen pieces of art have been located throughout downtown Munising for a six months period. She then mentioned that Pictured Rocks Days are less than a month away. Kathy briefly mentioned UPEDO investors from Marquette regarding economic development. Last, Kathy spoke about John Kivela passing away and how instrumental he was in securing funds for the Interpretive Center and many other positive ways he impacted the Upper Peninsula and Munising in particular.

D. NEW CITY BUSINESS

1. Munising Bay Classic Car Show Saturday September 16, 2017 7:00 a.m. - 4:00 p.m.

Moved by Commissioner Cotey to approve the road closures from Peoples State Bank drive through to Birch St. and close Maple St. entrance onto Superior St. for Saturday September 16, 2017 from 7:00 a.m. - 4:00 p.m. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Specially Designated Merchant License for Pictured Rocks Fudge

Moved by Commissioner Bornslaeger to approve the Specially Designated Merchant License for Pictured Rocks Fudge as requested. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Teri Grout - Alger Conservation District Loan Renewal

Moved by Commissioner Cotey to approve the Alger Conservation District Loan Renewal as requested (\$7,000.00). Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Accept/Award Tourist Park Water Heater Quotes

Moved by Commissioner Cotey to accept and place on file the quotes received for the Tourist Park water heater. Support by Commissioner Bornslaeger.

May 15, 2017

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Quotes received: Beauchamp Plumbing & Heating \$3,700.00, Trudell Plumbing & Heating \$3,980.00 and Swick Home Services \$4,214.00

Moved by Commissioner Bornslaeger to award the Tourist Park water heater to Beauchamp Plumbing & Heating in the amount of \$3,700.00, also authorizing the City Manager to make the necessary budget adjustments. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Sanders & Czapski Associates, PLLC Invoice for Munising Bay Mountain Bike Trailhead Project \$18,599.18

Moved by Commissioner Bornslaeger to approve payment of \$18,599.18 to Sanders & Czapski Associates, PLLC for services rendered for the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

6. Mayor's Appointment of William Riordan to the Planning Commission

Moved by Commissioner Cotey to approve Mayor DesJardins' appointment of William Riordan to the Planning Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. Flotation Docking System Proposal

Moved by Commissioner Bornslaeger to approve the Flotation Docking System proposal per the City Manager's recommendation to sole source the docking system in the amount of \$301,075.00. Support by Commissioner Cotey.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

City Manager Recommendation: My professional recommendation is to sole source the construction, delivery, and installation of the floating dock portion of the Big "P" project to Flotation Docking Systems at their proposed cost of \$301,075.00. My recommendation is based off of two significant factors. The immediate regional nature of the business provides minimal impact on communication and delivery, and secondly, the proposal submitted by Flotation Docking Systems is \$340,000.00 under our original budget of \$641,000.00.

8. Accept/Award Big "P" Project Bids

Moved by Commissioner Cotey to accept and place on file the bids received for the Big "P" project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: Great Lakes Dock & Materials, LLC \$1,372,250.00, Ryba Marine Construction Company \$1,387,261.00, Marine Tech LLC \$1,396,220.00, Roen Salvage \$1,709,300.00, MJO Contracting \$1,827,762.80, Kokosing (Durocher) \$1,846,668.00 and MCM Marine \$2,829,365.02.

Moved by Commissioner Nettleton to award the bid to Great Lakes Dock & Materials, LLC in the amount of \$1,372,250.00, also authorizing the City Manager to execute the necessary documents. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins

May 15, 2017

Nays: None

9. Art in the Park License

Moved by Commissioner Cotey to approve the Art in the Park License as requested with the amount of days remaining the same as last year. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

10. GIS Mapping System invoice to County Treasurer \$5,168.20

Moved by Commissioner Nettleton to approve payment of \$5,168.20 to the Alger County Treasurer and allowing the City Manager to make the necessary budget adjustments. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

11. MDARD Grant Agreement H-58

Moved by Commissioner Nettleton to approve the MDARD Grant Agreement for H-58 in the amount of \$150,000.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

12. Michigan National Resources Trust Fund Development Project Agreement Amendment for Munising Bay Mountain Bike Trailhead

Moved by Commissioner Cotey to approve the agreement amendment for the Munising Bay Mountain Bike Trailhead with the Michigan National Resources Trust Fund (extending dates). Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

13. Anchor Loan Agreement

Moved by Commissioner Bornslaeger to approve the Anchor Loan Agreement and to authorize the City Manager to sign the necessary documents. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

14. Introduction of Proposed 2017-2018 Budget

The Proposed 2017-2018 Budget was presented to the City Commission. The plan is to give the Commission time to go over the budget, decisions could be made at the June 7th meeting, and the Public Hearing would be scheduled for the June 15th meeting.

15. Approve City Commission Meeting Minutes of 5-3-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 5-3-17 as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

16. Check Register/List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

17. City Manager Report

City Manager Olson stated that he and Julie had met with UPEA and USDA regarding the 2020 M-28 Road and Water Project. The application process was discussed, data collection for the application is needed before grant level funding can be determined. MDOT is in the process of reviewing their project scope. Hopefully we will have a letter of committed funds in the next couple of weeks for their portion of the project. As for the FLAP PHASE I we still have no obligation of funds at the federal level, we will be reviewing the scheduled implications of this issue with Coleman this week, impacts of the MDARD H-58 Project. The City has received the water leak detection listening device, and have already found one leak in the 100 block of East Superior St. Water-Wastewater employees will be going around town listening to hydrants and valves. Last, Olson stated that he had attended the U.P. Managers Conference, the main focus was on recent trends in drugs in the area as well as the impact it is having on communities.

E. CORRESPONDENCE

Correspondence included the annual budget request from ALTRAN, the only difference was quarterly payments will be made instead of one lump sum.

F. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:04 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

31529)	ALGER COUNTY HUMANE SOCIETY	325.00
31530)	DENMAN'S HARDWARE	22.75
31531)	DSTECH	58.50
31532)	NORTH CENTRAL LABORATORIES	271.12
31533)	USA BLUE BOOK	213.84
31534)	D ROBB FERGUSON	3000.00
31535)	MWEA LOCAL SECTION 21	120.00
31536)	HANNULA AGENCY	1998.00
31537)	VERIZON WIRELESS	345.16
31538)	DEVIN OLSON	190.00
31539)	CALIFORNIA CONTRACTORS SUPPLY	149.80
31540)	CASH	71.24
31541)	PRIORITY HEALTH	20841.33
31542)	GALLS	163.85
31543)	HIAWATHA TELEPHONE COMPANY	1073.27
31544)	NAPA AUTO PARTS	299.36
31545)	SHELL FLEET PLUS	1047.52
31546)	CITY OF MUNISING-WATER	1424.59
31547)	ZARNOTH BRUSH WORKS, INC.	439.35
31548)	UPPER PENINSULA RECREATION INC.	1230.77
31549)	ALGER COUNTY TREASURER	61.42
31550)	41 LUMBER COMPANY	401.79
31551)	AUTO-WARES GROUP	76.89
31552)	AUTO-WARES GROUP	288.27
31553)	BS&A SOFTWARE	3030.00
31554)	NORTH CENTRAL LABORATORIES	1288.96
31555)	PETERSON PUBLISHING INC.	761.45
31556)	AECOM TECHNICAL SERVICES	6795.54

May 15, 2017

31557)	ALGER COUNTY COMMUNITY SERVICE	314.00
31558)	HIAWATHA TELEPHONE COMPANY	60.73
31559)	KATHY REYNOLDS	50.00
31560)	UPEA ENGINEERS & ARCHITECTS	360.00
31561)	ALTRAN	16.00
31562)	HEALTHY HOMES INC.	583.65
31563)	QUILL CORPORATION	177.95
31564)	MICHIGAN MUNICIPAL LEAGUE	11162.00
31565)	MICHIGAN MUNICIPAL LEAGUE	2058.00
31566)	UPPER MICHIGAN COMMUNITY CREDIT UNION	88.52
31567)	UPPER MICHIGAN COMMUNITY CREDIT UNION	300.25
31568)	GREAT AMERICAN DISPOSAL COMPANY	4507.84
31569)	US BANK EQUIPMENT FINANCE	284.43
31570)	COLEMAN ENGINEERING COMPANY	6244.25