

August 21, 2017

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, AUGUST 21, 2017
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING
 - 1. Closeout Public Hearing for Michigan Community Development Block Grant funding for Pictured Rocks Interpretive Center
 - 2. Adjourn Public Hearing - Enter Regular Meeting
- D. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- E. NEW CITY BUSINESS
 - 1. Dean and Rita Seaberg Commercial Dockage Request
 - 2. Hiawatha Development Bottomlands Conveyance Resolution
 - 3. Coleman Engineering Company Engineering Services - H-58 Federal Lands Access Program (FLAP) Roadway Project Washington St. to Connors Rd. \$138,290.00
 - 4. Coleman Engineering Company Engineering Services - H-58 Michigan Department of Agriculture and Rural Development (MDARD) Roadway Project M-28 to Anna River Bridge \$15,000.00
 - 5. Munising Bay Mountain Bike Trail Wuebben Construction, Inc. Change Order increase of \$36,360.00
 - 6. Anderson, Tackman & Company, PLC Letter of Understanding of Services
 - 7. Sault Ste. Marie Tribe of Chippewa Indians Cooperative Agreement H-58 Project
 - 8. Great Lakes Dock and Materials Pay Request #3 \$426,560.57
 - 9. Great Lakes Dock and Materials Change Order #2 Increase of \$15,914.25
 - 10. CUPPAD Sam Marks' and Son's Renovation Project in Munising, Comment Form
 - 11. CUPPAD USDA CF-TAT 2017 Application for Federal Assistance Comment Form
 - 12. CUPPAD Application for Head Start and Early Head Start FY-2018 Funding Comment Form
 - 13. Accept Pete Lindquist's Resignation from the Planning Commission
 - 14. Approve City Commission Meeting Minutes of 8-2-17
 - 15. Check Register/List of Bills
 - 16. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

August 21, 2017

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Public Hearing and Regular Meeting of the City Commission was duly called and held on Monday, **August 21, 2017**, in the City Commission Room of City Hall. Mayor DesJardins called the Public Hearing and Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: Commissioner: Cotey - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. PUBLIC HEARING

1. Closeout Public Hearing for Michigan Community Development Block Grant funding for Pictured Rocks Interpretive Center

Kathy Reynolds went over the project regarding the Pictured Rocks Interpretive Center. There were no other comments on the project.

2. Adjourn Public Hearing - Enter Regular Meeting

Moved by Commissioner Nettleton to adjourn the Public Hearing and to enter into the Regular Meeting. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

All Commissioners remained seated.

- D. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Deisenroth to approve the Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

Commissioner Nettleton stated that he likes the straight forwardness of the Harbor Master report.

3. DDA - Partnership Updates - Kathy Reynolds

Reynolds stated that the DDA has wrapped up the MEDC paperwork, there are projects for MEDC next year. Parking is an issue that she will be trying to come up with some alternatives for the park. She then mentioned that the Governor had been in town last week they kayaked to Grand Island and back. She is also working on a learning traveling schedule. Also, in September she will be attending Pure Michigan meetings.

- E. NEW CITY BUSINESS

1. Dean and Rita Seaberg Commercial Dockage Request

Moved by Commissioner Bornslaeger to authorize the City Manager and the City Attorney to work on drafting an agreement with Dean and Rita Seaberg regarding commercial dockage. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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2. Hiawatha Development Bottomlands Conveyance Resolution

Moved by Commissioner Deisenroth to approve the Resolution of Bottomlands Conveyance for Hiawatha Development. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

CONVEYANCE RESOLUTION

Moved by Commissioner Deisenroth, seconded by Commissioner Nettleton to adopt the following resolution:

WHEREAS, Hiawatha Development, is filing an application for a conveyance of the Great Lakes Bottomlands along the property shoreline at 1208 Commercial St., Munising, MI 49862.

NOW THEREFORE BE IT RESOLVED, that the City of Munising does hereby approve the conveyance of Great Lakes Bottomlands by the State of Michigan to Hiawatha Development. The Great Lakes Bottomlands to be conveyed are fully described as follows:

Unpatented Lake Superior Bottomlands adjacent to and contiguous with lots 3 and 4 of the re-plat of Block 14 of the plat of Bay View Addition, part of Government lot 2 Section 34 Township 47 North Range 19 West, to the village of (now city) of Munising, Alger County, Michigan. Described as beginning at a point on the ordinary high water line of Lake Superior which is East, 23.8 feet more or less of the Southeasterly corner of said lot 3; thence S 75deg 00' E, 100 feet, thence N 15deg 00' E, 170 feet, thence N 61deg 00' W, 77.0 feet more or less to said ordinary high water line; thence along said line S 28deg 53' West, 100 more or less; thence continuing along said line S 15deg 43' W, 90.9 feet more or less to the point of beginning, Containing 16,800 square feet more or less. (See attached survey)

Ayes: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

BY: _____
Sue Roberts, City Clerk

3. Coleman Engineering Company Engineering Services - H-58 Federal Lands Access Program (FLAP) Roadway Project Washington St. to Connors Rd. \$138,290.00

Moved by Commissioner Bornslaeger to approve engineering services with Coleman Engineering Company with a not to exceed amount of \$138,290.00, for the FLAP roadway project Washington St. to Connors Rd. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Coleman Engineering Company Engineering Services - H-58 Michigan Department of Agriculture and Rural Development (MDARD) Roadway Project M-28 to Anna River Bridge \$15,000.00

Moved by Commissioner Nettleton to accept Coleman Engineering Company's proposed engineering services for M-28 to the Anna River Bridge in the amount of \$15,000.00. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Munising Bay Mountain Bike Trail Wuebben Construction, Inc. Change Order increase of \$36,360.00

Moved by Commissioner Bornslaeger to approve the Change Order increasing the Munising Bay Mountain Bike Trail project with Wuebben Construction, Inc. by \$36,360.00. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

6. Anderson, Tackman & Company, PLC Letter of Understanding of Services

Moved by Commissioner Bornslaeger to approve the Letter of Understanding of Services with Anderson, Tackman & Company, PLC. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Sault Ste. Marie Tribe of Chippewa Indians Cooperative Agreement H-58 Project

Moved by Commissioner Nettleton to approve the Cooperative Agreement with the Sault Ste. Marie Tribe of Chippewa Indians regarding the H-58 project, subject to the City Manager and the City Attorney's review and revision to the agreement regarding the "Indian Preference" section. Also authorizing the City Manager to sign the revised agreement. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. Great Lakes Dock and Materials Pay Request #3 \$426,560.57

Moved by Commissioner Bornslaeger to approve Pay Request #3 to Great Lakes Dock and Materials in the amount of \$426,560.57. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

9. Great Lakes Dock and Materials Change Order #2 Increase of \$15,914.25

Moved by Commissioner Deisenroth to approve Great Lakes Dock and Materials Change Order #2 increasing the project by \$15,914.25. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. CUPPAD Sam Marks' and Son's Renovation Project in Munising, Comment Form

Moved by Commissioner Bornslaeger to support the Sam Marks' and Son's Renovation Project in Munising. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

11. CUPPAD USDA CF-TAT 2017 Application for Federal Assistance Comment Form

Moved by Commissioner Nettleton to support the USDA CF-TAT Application for federal assistance. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. CUPPAD Application for Head Start and Early Head Start FY-2018 Funding Comment Form

Moved by Commissioner Bornslaeger to support the funding application for Head Start and Early Head Start FY-2018. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins

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Nays: None

13. Accept Pete Lindquist's Resignation from the Planning Commission

Moved by Commissioner Deisenroth with regret to accept Pete Lindquist's resignation from the Planning Commission and the Zoning Board of Appeals. Support by Commissioner Bornslaeger with a note of Thanks for the many years of service.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. Approve City Commission Meeting Minutes of 8-2-17

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 8-2-17 as presented. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

15. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

16. City Manager Report

City Manager Olson stated that the Big "P" project will have Swick and Master starting work tomorrow one for electrical and one for the plumbing. The floating docks were delivered and installed last week. Olson then stated that he has been looking at smaller items that were proposed in the grant application. One item is possibly glow stones in the sidewalk from the new docks to the restrooms, the price is comparative. The project is still on track Olson is hopeful for a June 1st, 2018 grand opening of the facility. As for the SAW grant Great Lakes Televising finished videoing around ten miles of lines, there were a small handful of things needing to be looked at. Also, they identified numerous items of the infrastructure that we did not know existed. Reviewing the budgetary items we will try to get additional videoing done. The FLAP Grant Phase I funds were finally obligated at the state level, it is possible that a letting could take place in November or December, weather pending with a May start date.

F. CORRESPONDENCE

There was no correspondence.

G. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

H. ADJOURNMENT

Moved by Commissioner Deisenroth to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:48 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

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31841)	AIRGAS USA, LLC	42.99
31842)	ALGER COUNTY HUMANE SOCIETY	325.00
31843)	ALGER COUNTY ELECTRIC	423.00
31844)	ALTRAN	8.00
31845)	DSTECH	60.88
31846)	ECONO SIGNS LLC	214.66
31847)	GEROU EXCAVATING, INC.	29.50
31848)	D ROBB FERGUSON	3000.00
31849)	UPPER PENINSULA RECREATION INC.	3010.70
31850)	UPPER PENINSULA RECREATION INC.	2284.26
31851)	MANISTIQUE OIL CO., INC.	5635.36
31852)	SIGNS UNLIMITED	140.00
31853)	DEVIN OLSON	190.00
31854)	MICHIGAN DEPARTMENT OF TRANSPORTATION	503.36
31855)	ELCOM SYSTEMS	20.00
31856)	HILLSIDE PARTY STORE LLC	21.19
31857)	MUNISING TOWNSHIP TREASURER	404.78
31858)	TRI-COUNTY SEPTIC	200.00
31859)	NORTHWOODS PRINTING	1019.00
31860)	CITIZENS INSURANCE COMPANY	2800.00
31861)	DENMAN'S HARDWARE	93.72
31862)	HIAWATHA TELEPHONE COMPANY	51.98
31863)	KATHY REYNOLDS	50.00
31864)	DOG WASTE DEPOT	119.98
31865)	41 LUMBER COMPANY	78.44
31866)	BS&A SOFTWARE	769.00
31867)	NAPA AUTO PARTS	578.92
31868)	QUILL CORPORATION	150.72
31869)	CITY OF MUNISING-WATER	3841.11
31870)	PETERSON PUBLISHING INC.	409.99
31871)	FREI CHEVROLET	27.26
31872)	AECOM TECHNICAL SERVCIES	16759.50
31873)	RON ERICKSON	86.92
31874)	GREAT LAKES DOCK & MATERIAL	173428.40
31875)	ALGER COUNTY REGISTER OF DEEDS	30.00
31876)	MILLER BRADFORD & RISBERG	619.52
31877)	NELSON OIL COMPANY	24.00
31878)	SUPERIOR ICE	128.16
31879)	ANGRY PC	269.19
31880)	UPPER PENINSULA RECREATION INC.	2903.78
31881)	UPPER PENINSULA RECREATION INC.	3109.26
31882)	SKIP'S AUTO REPAIR LLC	68.00
31883)	VERIZON WIRELESS	2423.30
31884)	US BANK EQUIPMENT FINANCE	284.43
31885)	ALGER CONSERVATION DISTRICT	253.90
31886)	UPPER PENINSULA RECREATION INC.	1230.77
31887)	UPPER MICHIGAN COMMUNITY CREDIT UNION	2483.10
31888)	ALGER COUNTY REGISTER OF DEEDS	30.00
31889)	GREAT LAKES COCA-COLA	346.35
31890)	GEROU EXCAVATING, INC.	1225.00
31891)	GEROU EXCAVATING, INC.	160.00
31892)	ARVILLA SATTERLEE	151.30
31893)	MARIE ST. AMOUR	156.30
31894)	MARLENE ROBBINS	151.30
31895)	MICHELE BENSON	151.30
31896)	PATRICIA LACOMBE	151.30
31897)	AUTO-WARES GROUP	791.34
31898)	HIAWATHA TELEPHONE COMPANY	1765.42
31899)	NELSON OIL COMPANY	15.00
31900)	NELSON OIL COMPANY	48.00
31901)	SHELL FLEET PLUS	953.93
31902)	MICHIGAN MUNICIPAL LEAGUE	11162.00
31903)	GREAT AMERICAN DISPOSAL COMPANY	6712.62
31904)	COLEMAN ENGINEERING COMPANY	24491.00
31905)	AN*SER SERVICES	64.18
31906)	UPPER PENINSULA RECREATION INC.	2760.12
31907)	UPPER PENINSULA RECREATION INC.	3404.50
31908)	TRUCK EQUIPMENT, INC.	348.08
31909)	CREATIVE PRODUCT SOURCE, INC.	272.58
31910)	VANTAGE FLEX, LLC	110.00
31911)	VANTAGE FLEX, LLC	110.00
31912)	ALGER COUNTY COMMUNITY SERVICE	48.00
31913)	OK INDUSTRIAL SUPPLY	55.32
31914)	CUMMINS SALES AND SERVICE	863.88
31915)	PETERSON PUBLISHING INC.	59.70

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31916)

AUTO-OWNERS LIFE INSURANCE COMPANY

336.94