

October 16, 2017

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, OCTOBER 16, 2017
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Bottomlands Conveyance for Munising Building Company, LLC
 - 2. Possible Cancellation of the November 20th Meeting
 - 3. Flotation Docking System, Inc. Final Invoice \$30,220.50
 - 4. Gerou Excavating Inc. Lake Street project invoice \$13,500.00
 - 5. Resolution Requesting Membership in ALTRAN
 - 6. Munising Hockey Association Agreement - Ice Time & Concession Rental
 - 7. Street Closure Request for ReKindle the Spirit Event 11-30-17
 - 8. Coleman Engineering Company Proposal for Memorial Creek MDEQ Dredging Permit Proposal
 - 9. Coleman Engineering Company Proposal for Culvert Replacement Permitting on Tannery Creek
 - 10. Coleman Engineering Company Invoice for \$7,516.75 H-58 FLAP Phase II
 - 11. Wuebben Construction Inc. Pay Request #3 \$66,914.12, Munising Bay Mountain Bike Trailhead Project
 - 12. Approve City Commission Meeting Minutes of 10-4-17
 - 13. Check Register/List of Bills
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **October 16, 2107**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Deisenroth - excused

October 16, 2017

B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

C. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

There were no comments on the monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy stated that she has some travel coming up International Economic Development Council (IEDC) she will be taking her certification for that in January. This course will cover many items with economic development. The DDA did a property survey behind the Shell station for possible parking. Pictured Rocks was also having surveying done making the cost less for the DDA. She then indicated that she has scheduled the circus for next year. Regarding Grand Marais she met with the Township Supervisor, a Chamber member and a couple of business owners to go over some of the things going on in Munising to see if they would be interested in them. The Detroit Institute of Art Inside Out art has been up for a month, she thanked the business owners for allowing this to happen. She indicated that they have received very positive comments on the art. The photo contest ended last night. As for the winter signs they should be changed up mid-November. Regarding the Upper Peninsula Collaborative Development Council (UPCDC) Kathy indicated that they had some money, they send someone over for a sight selector visit. The group was at Mackinac Island, Grand Hotel. There were many different representatives for all kinds of economic development with many ideas and comments. Most important is a skilled work force with skilled trades.

D. NEW CITY BUSINESS

1. Bottomlands Conveyance for Munising Building Company, LLC

Moved by Commissioner Nettleton to approve the Bottomlands Conveyance for the Munising Building Company, LLC. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

October 16, 2017

At a Regular City Commission Meeting of the Munising City Commission held on October 16, 2017, the following resolution was offered:

CONVEYANCE RESOLUTION

Moved by Council Member Nettleton, seconded by Council Member Bornslaeger to adopt the following resolution:

WHEREAS, Munising Building Company, LLC, is filing an application for a conveyance of the Great Lakes Bottomlands along the property shoreline at Cherry Street / City Park Drive, Munising, MI 49862.

IT IS HEREBY RESOLVED, that the City of Munising does hereby approve the conveyance of Great Lakes Bottomlands by the State of Michigan to Munising Building Company, LLC. The Great Lakes Bottomlands to be conveyed are fully described as follows:

A parcel of unfilled Lake Superior bottomlands adjacent and contiguous to Government Lot 1, Section 3 and Government Lot 4, Section 2, T46N, R19W, City of Munising, Alger County, Michigan described as:

Commencing the East 1/4 corner of Section 3; thence N01°03'45"E, 756.48' to the Southeasterly property line of the parcel described in Liber 179, Page 798 of Deeds, thence N34°17'40"E, 259.76' along the Southeasterly property line of the parcel described in Liber 179, Page 798 of Deeds to the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds; thence N48°59'13"W, 29.06' along the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds to the **Point of Beginning**; thence continuing **N48°59'13"W, 245.13'**

October 16, 2017

along the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds; thence **N39°09'23"E, 266.74'**; thence **S50°50'37"E, 245.00'**; thence **S39°09'23"W, 274.68'** to the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds and the **Point of Beginning** and being more particularly described as shown below, containing **1.523 Acres +/-** and subject to restrictions, reservations, rights of way, and easement of record.

Ayes: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

I, Sue Roberts, City Clerk of the City of Munising, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Munising, Alger County, State of Michigan, at a public meeting held on October 16, 2017; the original thereof is on file in the records of my office, the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Sue Roberts, City Clerk

2. Possible Cancellation of the November 20th Meeting

Moved by Commissioner Cotey to cancel the November 20th meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Flotation Docking System, Inc. Final Invoice \$30,220.50

Moved by Commissioner Cotey to approve payment of \$30,220.50 to Flotation Docking System, Inc. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Gerou Excavating Inc. Lake Street project invoice \$13,500.00

Moved by Commissioner Cotey to approve payment of \$13,500.00 to Gerou Excavating Inc. for the Lake Street project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Resolution Requesting Membership in ALTRAN

Moved by Commissioner Bornslaeger to approve the Resolution Requesting Membership in ALTRAN. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Resolution

BE IT RESOLVED that the City Commission of the City of Munising requests membership on the ALTRAN Board of Directors.

Dated: October 17, 2017

Sue Roberts, City Clerk

The foregoing Resolution was adopted at a Regular meeting of the Munising City Commission held on Monday, October 16, 2017.

Sue Roberts, City Clerk

6. Munising Hockey Association Agreement - Ice Time & Concession Rental

October 16, 2017

Moved by Commissioner Bornslaeger to approve the Munising Hockey Association Agreement for Ice Time and Concessions as requested. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. Street Closure Request for ReKindle the Spirit Event 11-30-17

Moved by Commissioner Bornslaeger to approve the requested street closure for the ReKindle the Spirit Event on 11-30-17. Support by Commissioner Cotey

8. Coleman Engineering Company Proposal for Memorial Creek MDEQ Dredging Permit Proposal

Moved by Commissioner Nettleton to approve the proposal from Coleman Engineering Company for the Memorial Creek MDEQ dredging permit. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

9. Coleman Engineering Company Proposal for Culvert Replacement Permitting on Tannery Creek

Moved by Commissioner Cotey to approve the proposal from Coleman Engineering Company for the culvert replacement permitting on Tannery Creek. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

10. Coleman Engineering Company Invoice for \$7,516.75 H-58 FLAP Phase II

Moved by Commissioner Bornslaeger to approve the invoice to Coleman Engineering Company in the amount of \$7,516.75 for the FLAP Phase II project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

11. Wuebben Construction Inc. Pay Request #3 \$66,914.12, Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Cotey to approve Pay Request #3 in the amount of \$66,914.12 for the Munising Mountain Bike Trailhead project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

12. Approve City Commission Meeting Minutes of 10-4-17

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 10-4-17 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

13. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

14. City Manager Report

Regarding the H-58 project MDOT is out to bid on the project, the bids will be opened November 6th. The City will be notified immediately after the bid opening. The Sault Tribe did revise their Co-Op agreement; it has been signed by the City for the \$30,000.00. As for the Big "P" project it is sustainably complete. Great Lakes Dock & Material will be here Thursday for ladders and final items. We are requesting pricing for two new gates, one for the floating dock and one for the existing, UPPCO still needs to put a meter in. As for medical insurance for 2018, Priority had a renewal rate of a 31% increase. The same level of coverage from Blue Cross/Blue Shield is around a 9% increase. The Employee Insurance Committee has decided to make the switch to Blue Cross/Blue Shield. Olson informed the Commission that the audit will begin the last week of the month. Last Olson indicated he would be out of the office October 30th - November 3rd.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Commissioner Bornslaeger would like to see the Tourist Park Fees Increasing on the November 1st meeting agenda.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular City Commission Meeting. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Commission Meeting adjourned at 6:35 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

32049)	ALGER COUNTY HUMANE SOCIETY	325.00
32050)	ALTRAN	3750.00
32051)	HIAWATHA TELEPHONE COMPANY	1185.02
32052)	QUILL CORPORATION	248.82
32053)	D. ROBB FERGUSON	3000.00
32054)	MICHIGAN/WISCONSIN SPRING & BRAKE	269.56
32055)	ALGER PARKS & RECREATION	6477.25
32056)	UPPER PENINSULA RECREATION INC.	3635.50
32057)	BECKER ARENA PRODUCTS, INC.	1120.56
32058)	WOLVERINE DOOR SERVICE INC.	482.00
32059)	VERIZON WIRELESS	499.32
32060)	BADGER METER, INC.	4711.80
32061)	DEVIN OLSON	190.00
32062)	MILLOY ELECTRIC LLC	208.00
32063)	41 LUMBER COMPANY	91.70
32064)	AIRGAS USA, LLC	42.99
32065)	NAPA AUTO PARTS	264.77
32066)	QUILL CORPORATION	47.34
32067)	TRI-COUNTY SEPTIC	200.00
32068)	MICHIGAN MUNICIPAL LEAGUE	202.64
32069)	CITY OF MUNISING-WATER	3387.27
32070)	PETERSON PUBLISHING INC.	21.46
32071)	PETERSON PUBLISHING INC.	212.90
32072)	JOHNSON BORTHERS RENTALS LLC	42.00
32073)	GREAT LAKES TESTING, INC.	355.00
32074)	UPPER PENINSULA RECREATION INC.	1230.77
32075)	KELLEY MARKETING	450.00
32076)	SUPERIORLAND SERVICES, INC.	1314.13
32077)	UP INTERNATIONAL TRUCK	7700.00
32078)	GREAT LAKES DOCK & MATERIAL	67747.20

October 16, 2017

32079)	DR. LAB SERVICES, LLC	1820.00
32080)	FLOTATION DOCKING SYSTEMS, INC.	271984.50
32081)	SHELL FLEET PLUS	1216.57
32082)	U.S. POSTMASTER	104.00
32083)	COLEMAN ENGINEERING COMPANY	17619.75
32084)	MICHIGAN GOVT FINANCE OFFICES	120.00
32085)	AECOM TECHNICAL SERVICES	19249.80
32086)	GREEN BAY PIPE & TV	56940.45
32087)	HIAWATHA TELEPHONE COMPANY	51.69
32088)	MADIGAN'S HARDWARE	40.17
32089)	NELSON OIL COMPANY	32.44
32090)	KATHY REYNOLDS	50.00
32091)	AIRGAS USA, LLC	74.42
32092)	AUTO-WARES GROUP	767.76
32093)	AUTO-WARES GROUP	76.89
32094)	MADIGAN'S HARDWARE	1030.00
32095)	UPPER PENINSULA RECREATION INC.	3705.68
32096)	VANTAGE FLEX, LLC	110.00
32097)	U.P. LAB TESTING	66.00
32098)	SUBURBAN PROPANE-7843	661.41
32099)	UPPER MICHIGAN COMMUNITY CREDIT UNION	3618.38
32100)	PARAGON LABORATORIES, INC.	22.00
32101)	AN*SER SERVICES	52.00
32102)	US BANK EQUIPMENT FINANCE	284.43
32103)	CASH	73.45
32104)	UPPER MICHIGAN COMMUNITY CREDIT UNION	10.59
32105)	UPPER MICHIGAN COMMUNITY CREDIT UNION	179.89