

March 19, 2018

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, MARCH 19, 2018
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARINGS AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARINGS
 - 1. Purchase of Fully Equipped Police Patrol Vehicle
 - 2. Land and Water Conservation Fund Resolution of Authorization for Grant Submission
- D. Adjourn Public Hearings Enter Regular Meeting
- E. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee - Fire - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
 - 4. Discussion on Ordinance No. 3 Livestock and Fowl
- F. NEW CITY BUSINESS
 - 1. Lease of City Dock Space - Frederickson
 - 2. Lease of City Dock Space - Navis
 - 3. New Bottom Lands Conveyance - Munising Building Company
 - 4. Munising Volunteer Fire Department request to waive fees at the Marina and Boat Launch May 17th - May 20th for 2018 Trout and Salmon Classic
 - 5. Sanders & Czapski Associates, PLLC Change Order #2 Increase of \$4,254.03
 - 6. Accept/Award Bids for Vault Toilets for Munising Bay Mountain Bike Trailhead Project
 - 7. Accept/Award Bids for M-28 Curb-Cut for Munising Bay Mountain Bike Trailhead Project
 - 8. Coleman Engineering Company invoice in the amount of \$5,567.25 for H-58 FLAP Phase II Project
 - 9. Appointment to the DDA
 - 10. Decision on Vendors at Bayshore Park
 - 11. Approve City Commission Meeting Minutes of 2-19-18
 - 12. Check Register/List of Bills
 - 13. City Manager Report
- G. CORRESPONDENCE
- H. PUBLIC COMMENTS (non-agenda items)
- I. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARINGS AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

March 19, 2018

The Public Hearings and Regular Meeting of the City Commission was duly called and held on Monday, **March 19, 2018**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: Commissioner: Cotey - excused

B. PUBLIC COMMENT (non-agenda items)

Pat Gibson from Sand Point Road, informed the Commission of a flooding issue she is having because across the road has not been ditched out since Devin Olson became the City Manager. Mayor DesJardins indicated that he would talk to the City Manager regarding this issue.

C. PUBLIC HEARINGS

1. Purchase of Fully Equipped Police Patrol Vehicle

Moved by Commissioner Bornslaeger to approve the grant agreement, to purchase a police patrol vehicle. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Public Hearing adjourned at 6:08 p.m. All Commissioners remained seated.

2. Land and Water Conservation Fund Resolution of Authorization for Grant Submission

Moved by Commissioner Nettleton to authorize the Land and Water Conservation Fund grant be submitted. (For boards and glass at the Alger Centennial Arena). Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

**LAND AND WATER CONSERVATION FUND
RESOLUTION OF AUTHORIZATION FOR GRANT SUBMISSION**

WHEREAS, the City Commission supports the submission of an application titled, "Alger Centennial Arena Facility Improvements" to the Land and Water Conservation Fund for Facility Improvements at the Alger Centennial Arena, and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the City of Munising is hereby making a financial commitment to the project in the amount of \$1,100.00 matching funds, in cash; and,

WHEREAS, if the grant is awarded the applicant commits its local match and donated amounts from the following sources:

Munising Hockey Association	\$19,400.00 (Cash)
Munising Hockey Association	\$2,000.00 (Donated Labor)
Munising Visitors Bureau	\$40,000.00 (Cash)
Total	\$61,400.00

NOW THEREFORE, BE IT RESOLVED that the City of Munising City Commission hereby authorizes submission of a Land and Water Conservation Fund application for \$62,500.00, and further resolves to make available a local match through financial commitment and donations of \$62,500.00 (50%) of a total \$125,000.00 project cost, during the 2018-19 fiscal year.

AYES:

NAYES:

ABSENT:

MOTION APPROVED.

I HEREBY CERTIFY, that the foregoing is a Resolution duly made and passed by the City Commission of the City of Munising at their regular meeting held on March 19th, 2018, at p.m.

Date

Sue Roberts, City Clerk

D. Adjourn Public Hearings Enter Regular Meeting

The Public Hearing adjourned at 6:09 p.m. all Commissioners remained seated. Entered the Regular Meeting at 6:09 p.m.

E. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Deisenroth to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

There were no comments or questions on the monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds

Reynolds informed the Commission that the Intern Ben she has is really working out well and will be hired full time. Next, Reynolds stated that she had been in Vancouver for the Outdoor Recreation Conference. She felt that it went well she handed out flyers and informed people about the Upper Peninsula. As for the Art in the Alley project, she has received around 30 submissions, the tile work will be used, the kids art class have also submitted around 100 entries. Reynolds stated that there is a Pure Michigan meeting next week that she will be attending. Last, Reynolds informed the Commission of a Travel Michigan Conference in Grand Rapids, with the help of John Madigan small books have been put together and a quarter (The Upper Michigan quarter), will be secured to the book. A good promotion feature for the U.P.

4. Discussion on Ordinance No. 3 Livestock and Fowl

This was just an introduction to a revised ordinance pertaining to Livestock and Fowl. The Commission will review and get info back to the City Manager. There will also have to be two other meetings a first reading and Public Hearing second reading.

F. NEW CITY BUSINESS

1. Lease of City Dock Space - Frederickson

Moved by Commissioner Bornslaeger to approve the lease of City dock space with Mr. Frederickson. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Lease of City Dock Space - Navis

Moved by Commissioner Nettleton to approve the lease of City dock space with Navis. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. New Bottom Lands Conveyance - Munising Building Company

Moved by Commissioner Bornslaeger to approve the Resolution for a new Bottom Lands Conveyance for the Munising Building Company. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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March 19, 2018

At a Regular City Commission Meeting of the Munising City Commission held on March 19, 2018, the following resolution was offered:

CONVEYANCE RESOLUTION

Moved by Council Member Bornslaeger, seconded by Council Member Deisenroth to adopt the following resolution:

WHEREAS, Munising Building Company, LLC, is filing an application for a conveyance of the Great Lakes Bottomlands along the property shoreline at Cherry Street / City Park Drive, Munising, MI 49862.

IT IS HEREBY RESOLVED, that the City of Munising does hereby approve the conveyance of Great Lakes Bottomlands by the State of Michigan to Munising Building Company, LLC. The Great Lakes Bottomlands to be conveyed are fully described as follows:

A parcel of unfilled Lake Superior bottomlands adjacent and contiguous to Government Lot 1, Section 3 and Government Lot 4, Section 2, T46N,R19W, City of Munising Alger County, Michigan described as:

°Commencing the East $\frac{1}{4}$ corner of Section 3; thence N01°03'45"E,756.48' to the Southeasterly property line of the parcel described in Liber 179, Page 798 of Deeds, thence N34°17'40"E,259.76' along the Southeasterly property line of the parcel described in Liber 179, Page 798 of thence N48°59'13"W,29.06' along the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds to the **Point of Beginning**; thence continuing **N48°59'13"W,245.13'** along the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds: thence **N39°09'23"E,341.74'**; thence **S50°50'37"E,245.00'**; thence **S39°09'23"W,349.68'** to the Intermediate Traverse line of the parcel described in Liber 179, Page 798 of Deeds and the **Point of Beginning** and being more particularly described as shown below, containing **1.944 Acres +/-** and subject to restrictions, reservations, rights of way, and easement of record.

Ayes: 4
Nays: 0
Absent: 1

I, Sue Roberts, City Clerk of the City of Munising, Michigan, do hereby certify that the foregoing is a true and complete copy of the resolution adopted by the City of Munising, Alger County, State of Michigan, at a public meeting held on March 19, 2018; the original thereof is on file in the records of my office, the meeting was conducted and public notice of said meeting was given pursuant to Act No. 267, Public Acts of Michigan, 1976, as amended, and minutes of this meeting were kept and will be made available as required.

Sue Roberts, City Clerk

4. Munising Volunteer Fire Department request to waive fees at the Marina and Boat Launch May 17th - May 20th for 2018 Trout and Salmon Classic

Moved by Commissioner Bornslaeger to waive the fees at the marina and boat launch May 17th-20th for the Trout and Salmon Classic event. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

5. Sanders & Czapski Associates, PLLC Change Order #2 Increase of \$4,254.03

Moved by Commissioner Nettleton to approve Change Order #2 with an increase \$4,254.03 for the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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6. Accept/Award Bids for Vault Toilets for Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Bornslaeger to accept and place on file the bids received for vault toilets for the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids Received: Huffcutt Precast \$22,420.00, Quality Precast, Inc. \$23,000.00 and Boom Concrete \$12,901.63.

Moved by Commissioner Nettleton to award the bid to Boom Concrete in the amount of \$12,901.63. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. Accept/Award Bids for M-28 Curb-Cut for Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Deisenroth to accept and place on file the bids received for the M-28 Curb-Cut for the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids Received: Arrow Construction \$19,875.00, BACCO Construction \$26,950.00 and Melvin Stenberg UP Concrete Company \$13,950.00.

Moved by Commissioner Deisenroth to award the bid to Melvin Stenberg UP Concrete Company in the amount of \$13,950.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

8. Coleman Engineering Company invoice in the amount of \$5,567.25 for H-58 FLAP Phase II Project

Moved by Commissioner Nettleton to approve Coleman Engineering Company's invoice in the amount of \$5,567.25 for the H-58 FLAP Phase II project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

9. Appointment to the DDA

Moved by Commissioner Deisenroth to approve the Mayor's appointment of Jackie Reynolds to the DDA. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

10. Decision on Vendors at Bayshore Park

Moved by Commissioner Nettleton to **not permit** vendors in the Bayshore Park with the exception of the Farmers Market and the Art in the Park, also with the exception of the 4th of July and Pictured Rocks days. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

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11. Approve City Commission Meeting Minutes of 2-19-18

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 2-19-18 as presented. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

12. Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13. City Manager Report

City Manager Olson was absent from the meeting, a written report was submitted:

The Waterways Commission approved the variances for both the commercial lease with Dean Seaberg as well as the increase of nine seasonal slips for the Bayshore Marina. The increase in the seasonal allowance will facilitate the entirety of the fixed finger pier being designated as seasonal while transient traffic will be placed on the new float dock system.

The City, Coleman, MDOT, and Bacco representatives will be hosting a pre-construction meeting for the 2018 FLAP project on Thursday, March 29th at 2:00 p.m. At 4:30 p.m. that day, the City, Coleman, and BACCO will be hosting a community information meeting for the project as to introduce the onsite individuals as well as discuss ingrate/egress, construction schedules, and scope of the project. Letters will be mailed directly to residents along the closed portion of H-58 and it will be advertised for the general public in the Munising News. If you have been around the Lehnen Road Orchard parcel or by the Wastewater Treatment Plant, you will notice that BACCO has already begun to move in their heavy equipment for the job.

The Planning Commission continues to move forward on the Master Plan and they will be holding a facilitating meeting with the DDA to discuss the vision and goals for Downtown. This is to help in the creation of the draft plan which in turn will be submitted to the public for review and comment.

The RFP/RFQ for website design and hosting services has been distributed to a handful of technology companies in the area. Proposals will be due at the end of the month and will be to the Commission for review shortly thereafter. It is expected that the City could have a new website designed that would help modernize our web presence as well as lower our O & M costs for the service over the long run.

G. CORRESPONDENCE

Correspondence included a letter and information from John Sherman-Jones in regards to the Alger Community Food Pantry.

H. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

I. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:57 p.m.

Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

32479)	GREAT AMERICAN DISPOSAL COMPANY	4443.47
32480)	STANDARD INSURANCE COMPANY	292.44
32481)	CHARTER COMMUNICATIONS	98.39
32482)	MAZZALI AGENCY	1187.00
32483)	DELTA DENTAL	3847.68
32484)	STANDARD INSURANCE COMPANY	480.88
32485)	AECOM TECHNICAL SERVICES	4943.91
32486)	COLEMAN ENGINEERING COMPANY	6751.25
32487)	ALGER COUNTY FIREFIGHTERS ASSOCIATION	165.00
32488)	DTE ENERGY	4078.93
32489)	SANDERS & CZAPSKI ASSOCIATES	8240.61
32490)	UPPER PENINSULA RECREATION INC.	1230.77
32491)	QUILL CORPORATION	122.62
32492)	GREATER MUNISING BAY	500.00
32493)	UPPER PENINSULA POWER COMPANY	26487.05
32494)	FAMILY DOLLAR	500.00
32495)	BLUE CROSS BLUE SHIELD OF MICHIGAN	23421.49
32496)	NORTH CENTRAL LABORATORIES	346.06
32497)	HILLSIDE PARTY STORE LLC	178.05
32498)	ST. GEORGE GLASS COMPANY INC.	325.00
32499)	VISION SERVICE PLAN	456.37
32500)	US BANK	25441.25
32501)	RITA HALE	87.20
32502)	AN*SER SERVICES	71.72
32503)	DSTECH	63.49
32504)	COOPER OFFICE EQUIPMENT	18.57
32505)	LASCO	1083.85
32506)	LAMMI FIRE PROTECTION	141.00
32507)	VERIZON WIRELESS	460.92
32508)	HOLIDAY COMPANIES	2909.57
32509)	ALGER COUNTY HUMANE SOCIETY	325.00
32510)	DEVIN OLSON	190.00
32511)	D. ROBB FERGUSON	3000.00
32512)	CITY OF MUNISING-WATER	1287.79
32513)	COLEMAN ENGINEERING COMPANY	10447.75
32514)	HIAWATHA TELEPHONE COMPANY	1007.30
32515)	FAMILY PRIDE LAUNDRY	134.50
32516)	NAPA AUTO PARTS	202.11
32517)	COLEMAN ENGINEERING COMPANY	303.75
32518)	COLEMAN ENGINEERING COMPANY	2470.00
32519)	COLEMAN ENGINEERING COMPANY	845.00
32520)	HILLSIDE PARTY STORE LLC	21.19
32521)	SHELL FLEET PLUS	1738.11
32522)	JOE HILLIER	1500.00
32523)	MILLER BRADFORD & RISBERG	477.57
32524)	TELNET WORLDWIDE, INC.	23.17
32525)	QUILL CORPORATION	61.55
32526)	UP INTERNATIONAL TRUCK	191.23
32527)	MICHIGAN/WISCONSIN SPRING & BRAKE	165.40
32528)	MANATRON INC.	311.41
32529)	MILLER BRADFORD & RISBERG	783.13
32530)	H&L MESABI	85.00
32531)	UPPER PENINSULA RECREATION	1230.77
32532)	CUPPAD REGIONAL COMMISSION	471.00
32533)	US BANK EQUIPMENT FINANCE	284.43
32534)	MINING JOURNAL	358.10
32535)	FORUTH OF JULY COMMITTEE	1500.00
32536)	HIAWATHA TELEPHONE COMPANY	54.65
32537)	KATHY REYNOLDS	50.00
32538)	GEROU EXCAVATING, INC.	430.00
32539)	PETERSON PUBLISHING, INC.	263.70
32540)	NORTHSTAR EAP LIFE COUNSELING	660.00
32541)	NORTH CENTRAL LABORATORIES	383.55
32542)	UPPER MICHIGAN COMMUNITY CREDIT UNION	324.34
32543)	VANTAGE FLEX, LLC	110.00
32544)	GREAT AMERICAN DISPOSAL COMPANY	4222.49
32545)	MADIGAN'S HARDWARE	180.90
32546)	AUTO-WARES GROUP	1419.64
32547)	MICHIGAN STATE POLICE	132.00
32548)	ANDERSON, TACKMAN & COMPANY	1000.00
32549)	PAYNE & DOLAN, INC.	1109.20

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32550)	PEOPLES STATE BANK	1912.35
32551)	HUNTINGTON BANK	5170.01
32552)	DELTA DENTAL	1923.84
32553)	DSTECH	504.00