

November 5, 2008

CITY COMMISSION
AGENDA
WEDNESDAY, NOVEMBER 5, 2008
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Approve Fair and Accurate Credit Transaction Act Compliance Policy
- D. NEW CITY BUSINESS
 - 1. Munising Public Schools Lease Proposal
 - 2. Approve Certificate of Substantial Completion Contract A- Tourist Park Improvements
 - 3. Approve Certificate of Substantial Completion Contract B- Tourist Park Improvements
 - 4. Wastewater Treatment Plant - Asbestos Survey Quotes
 - 5. Accept Dr. James Benam's Resignation from the Munising Housing Commission
 - 6. Reappoint Arvilla Satterlee to the Munising Housing Commission for another 5 year term (1-1-2009 - 12-31-2013)
 - 7. Mayoral Appointment of Tom Hall to the Downtown Development Authority
 - 8. Approve City Commission Meeting Minutes of 10-20-08
 - 9. Check Register - List of Bills
 - 10. City Manager Report
- E. CORRESPONDECE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **November 5, 2008**, in the City Commission Meeting Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENTS (non-agenda items)

There were none.

Moved by Commissioner Lovellette to amend the agenda to include item 2; Approve Tri-Media Payment Request of \$13,325.64 under Old City Business. Supported by Commissioner Beauprey.

Unanimous Vote:

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins

Nays: None

C. OLD CITY BUSINESS

1. Approve Fair and Accurate Credit Transaction Act Compliance Policy

City Treasurer Johnson stated that the deadline to have this policy in place has been extended; the item will be placed on the agenda when the policy is obtained.

AGENDA AMENDED

2. Approve Tri-Media Payment Request of \$13,325.64

Moved by Commissioner Beauprey to approve the pay request of \$13,325.64 for Tri-Media, (work for the Brownfield location Bayshore Development, LLC). Supported by Commissioner Mayor DesJardins.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

D. NEW CITY BUSINESS

1. Munising Public Schools Lease Proposal

Barb Hase and Phil De Gabriele were present; Hase explained that the school building would be an ideal location for City Hall and the Police Department. She also informed the Commission that this is just another option the City can explore. The Commission thanked them for coming.

2. Approve Certificate of Substantial Completion Contract A- Tourist Park Improvements

Moved by Commissioner Lovellette to approve the Certificate of Substantial Completion for Contract A-O.S. Excavation for Tourist Park Improvements. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

3. Approve Certificate of Substantial Completion Contract B- Tourist Park Improvements

Moved by Commissioner Beauprey to approve the Certificate of Substantial Completion for Contract B-Hall Contracting for Tourist Park Improvements. Supported by Commissioner Bornslaeger.

Motion was amended by Commissioner Beauprey to include subject to the warranty on the floor repair beginning upon completion of the fix date. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

4. Wastewater Treatment Plant - Asbestos Survey Quotes

Moved by Commissioner Beauprey to accept and place on file the quotes received for Wastewater Treatment Plant Asbestos Survey. Supported by Commissioner Lovellette.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

Quotes Received: Pearson Asbestos Abatement Inc.: \$750.00-\$1,100.00, ASTI Environmental: \$1,500.00, Tri-Media Consultants: \$1,800.00.

Moved by Commissioner Scholtz to award the Wastewater Treatment Plant Asbestos Survey to Pearson Asbestos Abatement Inc. not to exceed \$1,100.00. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

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5. Accept Dr. James Benam's Resignation from the Munising Housing Commission

Moved by Commissioner Beauprey to accept Dr. James Benam's resignation from the Munising Housing Commission with much regret. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

6. Reappoint Arvilla Satterlee to the Munising Housing Commission for another 5 year term (1-1-2009 - 12-31-2013)

Moved by Commissioner Scholtz to approve the Mayor's reappointment of Arvilla Satterlee to the Munising Housing Commission for another 5 year term expiring 12-31-2013. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

7. Mayoral Appointment of Tom Hall to the Downtown Development Authority

Moved by Commissioner Lovellette to approve the Mayoral appointment of Tom Hall to the Downtown Development Authority. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

8. Approve City Commission Meeting Minutes of 10-20-08

Moved by Commissioner Beauprey to approve the City Commission Meeting Minutes of 10-20-08 as submitted. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

9. Check Register - List of Bills

Moved by Commissioner Beauprey to approve and pay the check register/list of bills as submitted. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

10. City Manager Report

City Manager Bovin began by reporting to the Commission that he had investigated the cracks on St. Martins Hill. They are hairline cracks the City will keep an eye on them and within the next five years they would have to be addressed. Next Bovin mentioned the letter in Correspondence from the Alger County Board of Commissioners regarding the construction of a new City Hall, Fire Hall, Police Department building. The County would be interested in possibly combining their needs with the City's. Currently dates are being worked on to set up a meeting. Then Bovin stated that the Alger Conservation District is willing to help with Cemetery Hill Road repairs along with possibly the Sault Tribe some matching funds could be available. Options are still being looked into. Lastly Bovin indicated that the Comprehensive Plan has been in the process of being updated, he asked that the Commission review the document and get any changes, concerns and question back to Toni by mid December.

E. CORRESPONDECE

Correspondence included a letter from the Alger County Board of Commissioners this was already discussed in the City Manager's report.

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F. PUBLIC COMMENTS (non-agenda items)

Bruce Hawkinson of Mead and Hunt stated that BACCO is winding down; curbing, paving and driveway entrances are all scheduled to be completed soon.

G. ADJOURNMENT

Moved by Commissioner Lovellette to adjourn the Regular Meeting of the City Commission. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey
and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:47 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

19914)	O.S. EXCAVATION	5616.81
19915)	AIRGAS NORTH CENTRAL	22.98
19916)	ALGER COUNTY HUMANE SOCIETY	325.00
19917)	ALTRAN	7.50
19918)	AN*SER SERVICES & TEL/SEE	46.50
19919)	AT&T MOBILITY	236.70
19920)	BLUE CROSS BLUE SHIELD OF MICHIGAN	3007.21
19921)	BLUE CROSS BLUE SHIELD OF MICHIGAN	4511.20
19922)	BLUE CROSS BLUE SHIELD OF MICHIGAN	458.73
19923)	BLUE CROSS BLUE SHIELD OF MICHIGAN	3471.25
19924)	BLUE CROSS BLUE SHIELD OF MICHIGAN	16486.46
19925)	DOUG BOVIN INC.	7525.18
19926)	CHOICEPOINT SERVICES INC.	106.45
19927)	CITY OF MUNISING-PETTY CASH	108.69
19928)	CITY OF MUNISING-WATER DEPT.	1576.71
19929)	DENMAN'S HARDWARE	175.99
19930)	HALL CONTRACTING INC.	2508.00
19931)	HI-WHITE ELECTRIC INC.	314.00
19932)	HORST DISTRIBUTING, INC.	147.78
19933)	HYDRITE CHEMICAL COMPANY	680.69
19934)	JOHNSON BROTHERS RENTALS LLC	35.00
19935)	LAKE SUPERIOR CAR WASH	100.00
19936)	MARK MAKI	1000.00
19937)	MEAD & HUNT	4388.00
19938)	MICHIGAN ELECTION RESOURCES	236.28
19939)	MIDWAY RENTALS	203.12
19940)	MILLER BRADFORD & RISBERG	150.41
19941)	MUNISING LANDFILL AUTHORITY	3496.76
19942)	NORTH CENTRAL LABORATORIES	524.90
19943)	NORTHSTAR EAP & LIFE COUNSELING	780.00
19944)	NORTRAX EQUIPMENT INC.	6.76
19945)	OFFICEMAX #681	17.99
19946)	PEOPLES STATE BANK	11610.00
19947)	PONTEM SOFTWARE BY RIA	185.90
19948)	PUTVIN DRUG STORE	39.99
19949)	RANGE TELECOMMUNICATIONS	205.50
19950)	SEABERG CONTRACTING INC.	1500.00
19951)	SNOWDEN, INC.	598.20
19952)	STANDARD LIFE INSURANCE	753.90
19953)	TRIMEDIA CONSULTANTS	988.75
19954)	TRUCK EQUIPMENT INC.	340.64
19955)	U.P. POWER COMPANY	16317.57
19956)	UPPER PENINSULA RECREATION INC.	1831.81
19957)	WEST PAYMENT CENTER	820.50
19958)	ZEE MEDICAL, INC.	17.65
19959)	AT&T MOBILITY	39.81
19960)	SHELL FLEET PLUS	3618.25
19961)	U.S. DEPARTMENT OF AGRICULTURE RURAL DEV.	54108.28
19962)	U.S. POSTMASTER-MUNISING	198.78
19963)	ALGER PARKS & RECREATION-PETTY CASH	21.93

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19964)	ALTRAN	150.00
19965)	SUE BOND	17.61
19966)	DEBRA FULCHER	75.48
19967)	JERRY GOSS	159.10
19968)	HIAWATHA TELEPHONE COMPANY	144.28
19969)	A-1 WATER SYSTEMS, INC.	110.00
19970)	AIRGAS NORTH CENTRAL	43.93
19971)	RYAN ANDERSON	77.22
19972)	AUTO VALUE OF MUNISING-OK AUTO	300.96
19973)	BANC OF AMERICA LEASING	346.65
19974)	VOIDED	VOIDED
19975)	CITY OF MUNISING-PETTY CASH	41.73
19976)	FREI CHEVROLET	32.04
19977)	HIAWATHA TELEPHONE COMPANY	918.80
19978)	HI-WHITE ELECTRIC, INC.	357.00
19979)	HYDE EQUIPMENT COMPANY	769.16
19980)	LMAS DISTRICT HEALTH DEPT.	65.00
19981)	MICHIGAN DEPEAREMENT OF ENVIRONMENTAL	1630.04
19982)	NAPA AUTO PARTS	45.81
19983)	NORTH CENTRAL LABORATORIES	486.09
19984)	NORTRAX EQUIPMENT INC.	174.30
19985)	SEABERG CONTRACTING, INC.	5840.00
19986)	USA BLUE BOOK	164.77
19987)	VOIDED	VOIDED
19988)	CITY OF MUNISING-WATER DEPARTMENT	1234.40